

# American Rescue Plan Act Elementary and Secondary School Relief Fund (ESSER III) Safe Return to In-Person Instruction Local Educational Agency Plan Template

## Background on ESSER

The American Rescue Plan Act (ARP) signed into law on March 11, 2021, provided nearly \$122 billion for the Elementary and Secondary School Relief Fund (ESSER). ARP ESSER, also known as ESSER III, funds are provided to State educational agencies in the same proportion as each State received under Title I-A of the Elementary and Secondary Education Act (ESEA) in fiscal year (FY) 2020. The U.S. Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021 requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. If an LEA had already developed a plan for safe return to in-person instruction and continuity of services prior to the enactment of ARP that meets the statutory requirements of section 2001(i) but did not address all of the requirements in the IFR, the LEA must revise and post its plan no later than six months after receiving its ESSER III funds. This applies even if an LEA has been operating full-time in-person instruction but does not apply to fully virtual schools and LEAs.

The IFR and ARP statute, along with other helpful resources, are located here:

- April 2021 IFR: <https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>
- ARP Act text: <https://www.congress.gov/117/bills/hr1319/BILLS-117hr1319enr.pdf>
- Centers for Disease Control and Prevention (CDC) COVID-19 School Operation Guidance: [https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html#anchor\\_1616080023247](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html#anchor_1616080023247)
- ED COVID-19 Handbook Volume I: <https://www2.ed.gov/documents/coronavirus/reopening.pdf>
- ED COVID-19 Handbook Volume II: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>
- ESEA Evidence-Based Guidance: <https://oese.ed.gov/files/2020/07/guidanceeusesinvestment.pdf>
- ED FAQs for ESSER and Governor's Emergency Education Relief (GEER): [https://oese.ed.gov/files/2021/05/ESSER.GEER\\_FAQs\\_5.26.21\\_745AM\\_FINALb0cd6833f6f46e03ba2d97d30aff953260028045f9ef3b18ea602db4b32b1d99.pdf](https://oese.ed.gov/files/2021/05/ESSER.GEER_FAQs_5.26.21_745AM_FINALb0cd6833f6f46e03ba2d97d30aff953260028045f9ef3b18ea602db4b32b1d99.pdf)

## Purpose of the Template

The IFR issued by ED outlines several requirements for all LEAs that receive ESSER III funds, including that LEAs have in place a plan for ensuring safety during in-person instruction (either in-progress or planned) as well as ensuring continuity of services should the LEA or one or more of its schools be required to close temporarily for COVID-19-related public health reasons in the future. LEAs who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements. Examples of previous plans that may be allowable would be a completed Cal/OSHA or Assembly Bill 86 plan, as long as it meets the requirements previously stated. LEAs which did not have a statutorily compliant plan in place as of March 11, 2021, must create and post this plan within 30 days of completing their ESSER III Assurances.

If you have questions as to which category applies to your LEA, please contact [EmergencyServices@cde.ca.gov](mailto:EmergencyServices@cde.ca.gov). Plans are required for all LEAs, regardless of operating status, unless an LEA is fully virtual with no physical location. All plans must be reviewed, and, as appropriate, revised, at least every six months to incorporate new or revised CDC guidance and other changed factors.

This template has been created to assist LEAs in the creation of these plans and to ensure all required elements are met. The following requirements and assurances pertain to both the statutory requirements and the IFR published by ED. LEAs may provide any additional information they believe are helpful in assessing their plan. If you have any questions, please contact [EmergencyServices@cde.ca.gov](mailto:EmergencyServices@cde.ca.gov).

## LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name:

Northwest Prep Charter School

Option for ensuring safe in-person instruction and continuity of services:

1. Please choose one:

- The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

**NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.**

- The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

**NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.**

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds.

POUSD has developed the following plans required by the state of California that together are compliant with the ARP statute.

COVID PREVENTION PLAN (Submitted to Sonoma County Public Health 2/7/2021)

<https://drive.google.com/file/d/1XKGqtubADVbX4WVnfy8P9-rornu9SZ7t/view>

COVID SAFETY PLANS (All schools sites posted their Sonoma County Public Health approved plans prior to reopening on 4/12/2021)

<http://www.olivet.pousd.org/covid-19-safety-plan.html> (Exemplar for all school sites)

EXPANDED LEARNING OPPORTUNITIES PLAN (POUSD Board approved 5/12/2021)

<http://www.pousd.org/lcapoperation-written-report.html>

LOCAL CONTROL ACCOUNTABILITY PLANS (POUSD Board approved 6/16/2021)

<http://www.pousd.org/lcapoperation-written-report.html>

As an addendum to our COVID Safety Plans, this document summarizes all ARP statute compliance areas.

2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC's safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.

(a) Universal and correct wearing of masks.

See COVID-19 Safety Plan section "Face Coverings/Other PPE"

(b) Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).

See COVID-19 Safety Plan section "Physical Distancing", "Entrance" "Movement within the School" and "Egress"

(c) Handwashing and respiratory etiquette.

See COVID-19 Safety Plan section "Healthy Hygiene Practices"

(d) Cleaning and maintaining healthy facilities, including improving ventilation.

See COVID-19 Safety Plan section "Routine Cleaning and Disinfection" and "Engineering Controls"

(e) Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.

See COVID-19 Safety Plan section "Plans for after an Exposure Event"

(f) Diagnostic and screening testing.

See COVID-19 Safety Plan section "Health Screening/Symptom Monitoring/Sick Protocol" and "Routine Testing"

(g) Efforts to provide vaccinations to school communities.

We sent frequent communications to school staff regarding vaccination opportunities, including those that were set up specifically for school staff through the Sonoma County Office of Education. In addition, we sent vaccination locations to our families/community members and will continue to do so.

(h) Appropriate accommodations for children with disabilities with respect to health and safety policies.

Accommodations are documented in each student's IEP. Students needing accommodations with respect to health and safety are addressed on an individual basis.

(i) Coordination with State and local health officials.

We work with the Sonoma County Public Health Department and Sonoma County Office of Education to obtain the latest requirements for public health decisions.

3. The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and foodservices.

Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

Student Academic Needs:

See Expanded Learning Opportunities Plan and the Local Control and Accountability Plan, Goal 1: Learning Experiences: Promote learning experiences that inspire inquiry, engagement, collaboration, innovation, and academic achievement

AND Goal 2: Well-Being: Support the social-emotional and physical well-being of all and recognize each person's inherent value.

In 2021-22, we plan to serve students five days per week on a regular full school day schedule. For students who need to isolate or quarantine, see COVID Safety Plan section "Plans for after an Exposure Event: Support for students/staff in Isolation/Quarantine". Should a school or classroom closure be required, students and teachers will revert to distance learning. Services for English learners and students with disabilities will continue normally for in-person learning and in an online format when needed/applicable.

Social, Emotional, and Mental Health:

See the Local Control and Accountability Plan, Action 2.1- "Whole Child Nurturance"

"Provide comprehensive student-centered programs that recognize each student's inherent value, meet the wellness needs of students, and infuse social-emotional learning opportunities into daily experiences"

Food Services:

POUSD has been enrolled in the Pandemic EBT (P-EBT) in order to provide its students foodservices during the pandemic. The district will continue to access Pandemic EBT (P-EBT) as necessary to ensure continuity of service to POUSD students.

4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan.

Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

The following documents that were referenced above went through a stakeholder engagement process and were Sonoma County Public Health Department approved. Presentations regarding safety protocols for reopening were discussed during public board meetings, with the opportunity for public comment. In addition, there were separate Zoom meetings for parents and for staff regarding Safety Plans and protocols in January and February 2021, with more opportunities for input provided. Feedback from the community was incorporated into these plans and updated based on changing guidance and/or feedback.

- COVID Safety Plans ( all school site plans Sonoma County Public Health Department approved March 2021)
- Expanded Learning Opportunities Plan (Board approved on 5/12/2021)- See " A description of how parents, teachers, and school staff were involved in the development of the plan." section, which details how stakeholders were involved in the development.
- Local Control and Accountability Plan (Plan approval date 6/16/2021)- See "Stakeholder Engagement" section for details on the various stakeholder opportunities and impact on LCAP document.

In addition, the LEA provides the following assurances:

- X The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation.

o Please insert link to the plan:

<https://drive.google.com/file/d/1XKGqtubADVbX4WVnfy8P9-rornu9SZ7t/view>

- X The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.

- X The LEA will periodically review and, as appropriate revise its plan, at least every six months.

- X The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.

- X If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control(CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.

- X The LEA has created its plan in an understandable and uniform format.

- X The LEA's plan is, to the extent practicable, written in a language that parent can understand, or if not practicable, orally translated.

- X The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan.

Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

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