



# PINER-OLIVET UNION SCHOOL DISTRICT

## REGULAR MEETING - GOVERNING BOARD

Wednesday, October 13, 2021

**Meeting Opening 6:00 p.m.**

Closed Session 6:02 p.m.

**Public Session 7:00 p.m.**

Adjournment 10:00 p.m.

**This meeting will be held virtually via Zoom.  
The public may observe and address the meeting by going to:**

Join Zoom Meeting

<https://pousd-org.zoom.us/j/87565179600>

Meeting ID: 875 6517 9600

One tap mobile

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### AGENDA

A copy of the agenda, complete with backup materials, may be reviewed in the District Office, 3450 Coffey Lane, Santa Rosa, beginning the Monday prior to the Wednesday Board Meeting. Office hours are from 8:00 a.m. to 4:00 p.m. Monday through Friday or as otherwise posted. Agendas are posted at the District Office, and on our web site at [www.pousd.org](http://www.pousd.org).

ADA Compliance: In compliance with Government Code § 54954.2(a), the Piner-Olivet Union School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Cathy Manno, Executive Secretary to the Superintendent, Piner-Olivet Union School District, 3450 Coffey Lane, Santa Rosa, CA 95403 (707) 522-3000 or email [cmanno@pousd.org](mailto:cmanno@pousd.org) at least two days before the meeting date.

[www.pousd.org](http://www.pousd.org)

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA
4. ADJOURNMENT TO CLOSED SESSION
5. CLOSED SESSION

Adjournment to Closed Session during this meeting to consider and/or take action upon any of the following items:

- 5.1 With respect to every item of business to be discussed in closed session pursuant to Gov. Code Section 54957:
  - 5.1.1 PUBLIC EMPLOYMENT DISCIPLINE/DISMISSAL/RELEASE  
(No additional information required)
  - 5.1.2 PUBLIC EMPLOYMENT EMPLOYMENT/APPOINTMENT  
Title: Temp. COVID Liaison, Personnel Technician, Temp. Custodian, Outreach Worker
  - 5.1.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Superintendent
- 5.2. With respect to every item of business to be discussed in closed session pursuant to Gov. Code Section 54957.6:
  - 5.2.1 CONFERENCE WITH LABOR NEGOTIATOR  
Name of Agency Negotiator: Dr. Steve Charbonneau, Superintendent  
Name of organization representing employees: Piner-Olivet Educators' Association, CTA Affiliate
  - 5.2.2 CONFERENCE WITH LABOR NEGOTIATOR  
Name of Agency Negotiator: Dr. Steve Charbonneau, Superintendent  
Name of organization representing employees: Piner-Olivet Classified Association, CSEA Affiliate.
  - 5.2.3 CONFERENCE WITH LABOR NEGOTIATOR  
Name of Agency Negotiator: Dr. Steve Charbonneau, Superintendent  
Name of organization representing employees: Confidential, Supervisory, Administrative Staff

- 6. RECONVENE TO PUBLIC MEETING
- 7. REPORT OF CLOSED SESSION ACTION, IF ANY
- 8. FLAG SALUTE (Suspended during virtual meetings)
- 9. AGENDA MODIFICATION
- 10. COMMUNICATIONS, PETITIONS AND DELEGATIONS

Persons addressing the Board without giving previous notice should realize that the action upon any request may be delayed. This is a time for members of the audience to address the Board regarding items not on the agenda. Individual speakers will be allowed three minutes to address the Board under this agenda item. The Board will not respond but may place the subject on a future Board Agenda. Anyone desiring an item to be placed on the prepared agenda shall notify the Secretary ten (10) working days prior to the meeting.

11. COMMENTS FROM THE GOVERNING BOARD

12. RECOGNITION OF EXCELLENCE

Sonoma County Exemplary Teacher Awards - Recipients Stephanie Boone and Alyssa Dossat - Presented by Mr. Napoleon

13. SUPERINTENDENT'S REPORT

13.1 Announcements

13.2 Enrollment (*Supplement 1*) (Pgs. 4-5)

14. ASSOCIATION REPORTS

14.1 POEA

14.2 POCA

15. BOARD POLICIES

None

16. DISCUSSION/INFORMATION ITEMS

16.1 Facilities Update - Van Pelt Construction Services

17. ACTION ITEMS

17.1 Consideration of Approval of Declaration of Surplus Property with a Value of Less than \$2,500

The Board of Trustees will review, discuss, and consider approval of declaring outdated computers as surplus property with a value of less than \$2,500. (*Action 1*) (Pg.6)

17.2 Approval of Transferring Funds from the General Fund's Unassigned Reserve to the Special Reserve Fund (FUND 17)

The Board of Trustees will review, discuss and consider approval of transferring funds from the general funds's unassigned reserve to the special reserve fund (FUND 17). (*Action 2*) (Pg.7)

17.3 Approval of Transferring Funds from the General Fund's Unassigned Reserve to the Special Reserve Fund Other Post Employment Benefits (OPEB) (FUND 20)

The Board of Trustees will review, discuss and consider approval of transferring funds from the general fund's unassigned reserve to the special reserve fund other post-employment benefits (OPEB) (FUND 20). (*Action 3*) (Pgs.8-9)

(*Action 3*) (Pgs.8-9)

17.4 Approval of 2021-2022 Home Study Ranges/Percentages Salary Schedule

The Board of Trustees will review, discuss and consider approval of 2021-2022 Home Study Ranges/Percentages Salary Schedule (*Action 4*) (Pgs.10-14)

17.5 Acknowledge Sunshining of 2021-2022 Contract Openers from the Piner-Olivet Educators Association (POEA)

The Board of Trustees will acknowledge the sunshining of the 2021-2022 contract openers from Piner-Olivet Educators Association (POEA). (*Action 5*) (Pgs.15-17)

18. CONSENT ITEMS

All matters listed under "consent items" are considered by the Board to be routine and will be enacted upon in one motion. The public has a right to comment on any consent item. At the request of any member of the Board, during "agenda modifications" any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Members of the public may request the Board to place a "consent item" on the regular agenda during "agenda modifications."

18.1 Approval of Minutes of Regular Board Meeting of September 8, 2021 (*Consent 1*) (Pgs.18-20)

18.2 Approval of Minutes of Special Board Meeting of September 15, 2021 (*Consent 2*) (Pgs.21-22)

18.3 Approval of Minutes of Special Board Meeting of September 22, 2021 (*Consent 3*) (Pg.23)

18.4 Approval of Personnel Action Report (*Consent 4*) (Pg.24)

18.5 Approval of Williams Settlement Quarterly Uniform Complaint Report Summary – Reporting period from July 1, 2021, through September 30, 2021 (*Consent 5*) (Pg.25)

18.6 Approval of Vendor Warrants (*Consent 6*) (Pgs.26-31)

18.7 Approval of Routine Budget Updates (*Consent 7*) (Pgs.32-42)

18.8 Approval of the Agreement between King Consulting and POUSD for the 2021-2022 Fiscal Year (*Consent 8*) (Pgs.43-55)

18.9 Approval of the California Dashboard Local Indicators (*Consent 9*) (Pgs.56-64)

18.10 Approval of Bond Project Change Order (*Consent 10*) (Pgs.65-70)

18.11 Approval to Continue with AB 361 Virtual Meetings, the Public Agency Must Reconsider the Circumstances of the Emergency Every 30 days and Determine that Either the State of Emergency Continues to Directly Impact the Ability of the Members to Meet Safely in Person; or, State or Local Officials Continue to Impose or Recommend Measures to Promote Social Distancing. These Findings Must be Made by Majority Vote. Gov. Code § 54953(e)(3).

## 19. ROUND TABLE COMMENTS FROM THE GOVERNING BOARD

### 20. DATES AND FUTURE AGENDA ITEMS

20.1 Special Board Meeting – October 25, 2021, at 6:00pm.

20.2 Special Board Meeting – October 27, 2021

20.3 Next Regular Board Meeting – November 11, 2021

### 21. PUBLIC COMMENT ON CLOSED SESSION AGENDA

22. RECESS TO CLOSED SESSION (If Necessary)

23. RECONVENE TO PUBLIC MEETING

24. REPORT OF CLOSED SESSION ACTION NOT ON THE ACTION AGENDA

25. ADJOURNMENT

# Piner-Olivet Union School District

10/11/2021  
02:05:11 PM

2021-2022
**Daily Enrollment by School - 10/11/2021**
Page 6

## Report Totals

SCHOOL NAME	Transitional Kindergarten	Kindergarten	First Grade	Second Grade	Third Grade	TK-3	Fourth Grade	Fifth Grade	Sixth Grade	4-6	Seventh Grade	Eighth Grade	7-8	Ninth Grade	Tenth Grade	Eleventh Grade	Twelfth Grade	9-12	Total
Jack London Elementary		31	38	35	35	139	30	50	42	122			0					0	261
Northwest Prep Charter Home Sch		4	1	4	6	15	3	4	4	11	3	6	9	7	1	6	5	19	54
Northwest Prep Charter JH/High S						0				0	8	10	18	19	15	11	11	56	74
Olivet Elementary Charter	16	44	48	39	44	191	35	39	30	104			0					0	295
Online Academy		3		2	2	7	3	4		7	1	1	2					0	16
Piner-Olivet Charter School						0				0	107	91	198					0	198
POUSD NPS students				1		1		1	1	2			0					0	3
Schaefer Charter		47	45	45	37	174	47	52	55	154			0					0	328
<b>Total:</b>	16	129	132	126	124	527	118	150	132	400	119	108	227	26	16	17	16	75	1229

# Piner-Olivet Union School District

10/11/2021  
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2020-2021

## Daily Enrollment by School - 10/9/2020

Page 5

### Report Totals

SCHOOL NAME	Transitional Kindergarten	Kindergarten	First Grade	Second Grade	Third Grade	TK-3	Fourth Grade	Fifth Grade	Sixth Grade	4-6	Seventh Grade	Eighth Grade	7-8	Ninth Grade	Tenth Grade	Eleventh Grade	Twelfth Grade	9-12	Total
Jack London Elementary		34	33	36	35	138	46	42	37	125			0					0	263
Northwest Prep Charter Home Sch						0				0	4	6	10	3	6	6	5	20	30
Northwest Prep Charter JH/High Sch						0				0	10	13	23	14	11	12	10	47	70
Olivet Elementary Charter	15	44	44	40	45	188	40	44	30	114			0					0	302
Olivet Elementary Charter HS			2	5		7	3	1	3	7			0					0	14
Piner-Olivet Charter School						0				0	100	101	201					0	201
POUSD NPS students			1			1	1	1	1	3			0					0	4
Schaefer Charter		47	44	47	46	184	59	59	53	171			0					0	355
<b>Total:</b>	15	125	124	128	126	518	149	147	124	420	114	120	234	17	17	18	15	67	1239

## Agenda Item Summary

Action Item: <b>17.1 Consideration of Approval of Declaration of Surplus Property with a Value of Less than \$2,500</b>
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Regular Meeting of: October 13, 2021	<b>Action Item</b>	Report Format: <b>Oral</b>
Attachment:	None	

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**Presented by:** Dr. Steve Charbonneau, Superintendent

**Background**

In 2012/2013, the District purchased Samsung and Acer computers to begin the 1:1 computer program for 3rd-8th grade. In addition, over the past many years, the District has purchased other technology that is now old and outdated. This has resulted in an accumulation of old and outdated computers, and technology in storage.

**Plan/Discussion/Detail**

There are approximately 600 old computers and other technology (ex. Old phones, cords, ect..) to be recycled. These items are of no value anymore, but the State requires that the Board declare these items as surplus with a value of less than \$2,500. Then the District can recycle them

**Recommendation**

Declare the old and outdated computers and technology items as surplus property with a value of less than \$2,500.

## Agenda Item Summary

Action Item: **17.2 Approval of Transferring Funds from the General Fund's Unassigned Reserve to the Special Reserve Fund (Fund 17)**

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Regular Meeting of: October 13, 2021	<b>Action</b> Item	Report Format: Oral
Attachment: None		

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**Presented by: Dr. Kay Vang, CBO**

### **Background**

As part of the current State budget, districts can transfer balances from the General Fund's unassigned reserve to the Special Reserve Fund.

### **Issue(s)**

The Special Reserve Fund was initiated in 2009-2010. \$300,000 was transferred into this fund from the Deferred Maintenance Fund. Along with transferring these funds, the Board took action to designate these funds to be spent only on deferred maintenance items and only if necessary. The Special Reserve Fund ended the year with a fund balance of \$0. The District will utilize Bond funds to upgrade the District's wifi infrastructure and needs to set aside \$500,000 to update its technology devices, including server rooms at sites.

### **Plan/Discussion/Detail**

The resolution from the previous item allows the District to open a Special Reserve Fund so that the General Fund's unassigned balance can be transferred to this fund and be designated for a specific purpose. The process is the Board taking action for these funds to be designated for Technology. The funds can still be used as backup to the District's reserve.

### **Fiscal Impact**

Currently, there is approximately \$0 in the Special Reserve Fund for Technology.

### **Options**

### **Recommendation**

Approve

## Agenda Item Summary

**Action Item: 17.3 Approval of Transferring Funds from the General Fund's Unassigned Reserve to the Special Reserve Fund Other Post Employment Benefits (OPEB) (Fund 20)**

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Regular Meeting of: October 13, 2021	<b>Action Item</b>	Report Format: Oral
Attachment: OPEB		

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**Presented by: Dr. Kay Vang, CBO**

### **Background**

As part of the current State budget, districts can transfer balances from the General Fund's unassigned reserve to the Special Reserve Fund.

### **Issue(s)**

The Special Reserve Fund for Other Post Employment Benefits (OPEB) was created in 2014-2015 to address the liability calculated within the GASB 75 report along with the Independent Audit report. \$600,000 was transferred into the fund from the General Fund's unassigned reserve to begin to fund the District's approximate \$1.1 million unfunded OPEB liability. Fund 20, Special Reserve Fund ended the FY2020-21 with a fund balance of \$650,910 which is under-funded by \$451,210. The District needs to set aside \$500,000 to fully fund this liability.

### **Plan/Discussion/Detail**

The resolution from the previous item allows the District to open a Special Reserve Fund so that the General Fund's unassigned balance can be transferred to this fund and continue to be designated for OPEB. The process is the Board taking action for these funds to be designated for OPEB. The funds can still be used as backup to the District's reserve.

### **Fiscal Impact**

Currently, there is approximately \$650,910 in the Special Reserve Fund for Other Post Employment Benefits (OPEB).

### **Recommendation**

Approve



**PINER-OLIVET UNION ELEMENTARY SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS, continued  
FOR THE YEAR ENDED JUNE 30, 2020**

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**CAPITAL ASSETS AND LONG-TERM LIABILITIES**

**Capital Assets**

By the end of 2019-2020 the District had invested \$28,203,856 in capital assets, net of accumulated depreciation.

	<b>Governmental Activities</b>		
	<b>2020</b>	<b>2019</b>	<b>Net Change</b>
<b>CAPITAL ASSETS</b>			
Land	\$ 2,692,200	\$ 2,692,200	\$ -
Construction in progress	1,310,384	7,588	1,302,796
Land improvements	6,758,281	6,758,281	-
Buildings & improvements	34,833,337	34,833,337	-
Furniture & equipment	985,342	948,611	36,731
Accumulated depreciation	(18,375,688)	(17,156,272)	(1,219,416)
<b>Total Capital Assets</b>	<b>\$ 28,203,856</b>	<b>\$ 28,083,745</b>	<b>\$ 120,111</b>

**Long-Term Liabilities**

At year-end, the District had \$29,066,295 in long-term liabilities, a decrease of 1% from last year – as shown in the table below. (More detailed information about the District's long-term liabilities is presented in footnotes to the financial statements.)

	<b>Governmental Activities</b>		
	<b>2020</b>	<b>2019</b>	<b>Net Change</b>
<b>LONG-TERM LIABILITIES</b>			
Total general obligation bonds	\$ 14,451,713	\$ 15,988,573	\$ (1,536,860)
Early retirement incentive	-	30,000	(30,000)
Compensated absences	100,708	18,045	82,663
<b>Total OPEB liability</b>	<b>1,102,120</b>	<b>1,095,667</b>	<b>6,453</b>
Net pension liability	14,109,507	14,204,987	(95,480)
Less: current portion of long-term liabilities	(697,753)	(1,986,474)	1,288,721
<b>Total Long-term Liabilities</b>	<b>\$ 29,066,295</b>	<b>\$ 29,350,798</b>	<b>\$ (284,503)</b>

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

At the time these financial statements were prepared and audited, the District was aware of several circumstances that could affect its future financial health.

According to the UCLA Anderson Forecast, the U.S. economy is in a "depression-like crisis" and it will take at least three years before its GDP and unemployment rate return to the levels it saw before the COVID-19 pandemic struck. Between February 2020 and April 2020, California lost 2.56 million nonfarm payroll jobs, a 15% drop that is nearly double the job loss during the Great Recession in 2008 and 2009.

Fiscal policy for the funding of public education changes annually based on fluctuations in State revenues. Governor Gavin Newsom and the State Legislature provided resources and support beyond the Proposition 98 requirement in 2020–21, giving one-time federal resources and pension rate relief and promising more than the minimum guarantee in 2021–22.

Piner-Olivet Union School District  
**Agenda Item Summary**

Action Item: **17.4 Approval of 2021-2022 Home Study Ranges/Percentages Salary Schedule**

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Regular Meeting of: October 13, 2021      **Action** Item      Report Format: Oral

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Attachment: Ranges/Percentages for Home Study Program

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**Presented by:** Dr. Kay Vang, CBO

**Issue(s)**

The salary schedule for Home Study needs to be updated to align with current board policies.

**Plan/Discussion/Detail**

The District has not updated its Salary Schedule to include ranges/percentages to align with the current board policies. The Salary Schedule for home study was last updated in 2018-19 with a pupil - teacher ratio of 22:1. The Salary Schedule needs to align with current board policies to reflect a pupil - teacher ratio of 25:1.

**Fiscal Impact**

None

**Recommendation**

Approve

**PINER-OLIVET UNION SCHOOL DISTRICT**

**2021-22**

**RANGES/PERCENTAGES for HOME STUDY PROGRAM**

# of Students	% Paid	Daily Rate
1-2	0.1	0.50
3-4	0.2	1.00
5-7	0.3	1.50
8-9	0.4	2.00
10-11	0.5	2.50
12-13	0.6	3.00
14-15	0.7	3.50
16-18	0.8	4.00
19-20	0.9	4.50
21-22	1.0	5.00

**Proposal for 2021-22 forward to align with board policies**

# of Students	% Paid	Daily Rate
1-3	0.1	0.50
4-6	0.2	1.00
7-9	0.3	1.50
10-12	0.4	2.00
13-14	0.5	2.50
15-16	0.6	3.00
17-18	0.7	3.50
19-21	0.8	4.00
22-23	0.9	4.50
24-25	1.0	5.00

PINER-OLIVET UNION SCHOOL DISTRICT		
No Change for 17-18 or 18-19		
Ranges/Percentages for Home Study Program		
# Students	%age Paid	Daily Rate
1 - 2	0.1	0.50
3 - 4	0.2	1.00
5 - 7	0.3	1.50
8 - 9	0.4	2.00
10 - 11	0.5	2.50
12 - 13	0.6	3.00
14 - 15	0.7	3.50
16 - 18	0.8	4.00
19 - 20	0.9	4.50
21 - 22	1	5.00



# California Code, Education Code - EDC § 51745.6

Current as of January 01, 2019 | Updated by [FindLaw Staff \(https://www.findlaw.com/company/our-team.html\)](https://www.findlaw.com/company/our-team.html)

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(a)(1) The ratio of average daily attendance for independent study pupils 18 years of age or less to school district full-time equivalent certificated employees responsible for independent study, calculated as specified by the department, shall not exceed the equivalent ratio of average daily attendance to full-time equivalent certificated employees providing instruction in other educational programs operated by the school district, unless a new higher or lower average daily attendance ratio for all other educational programs offered is negotiated in a collective bargaining agreement or a memorandum of understanding is entered into that indicates an existing collective bargaining agreement contains an alternative average daily attendance ratio.

(2) The ratio of average daily attendance for independent study pupils 18 years of age or less to county office of education full-time equivalent certificated employees responsible for independent study, to be calculated in a manner prescribed by the department, shall not exceed the equivalent prior year ratio of average daily attendance to full-time equivalent certificated employees for all other educational programs operated by the high school or unified school district with the largest average daily attendance of pupils in that county or the collectively bargained alternative ratio used by that high school or unified school district in the prior year, unless a new higher or lower average daily attendance ratio for all other educational programs offered is negotiated in a collective bargaining agreement or a memorandum of understanding is entered into that indicates an existing collective bargaining agreement contains an alternative average daily attendance ratio. The computation of the ratios shall be performed annually by the reporting agency at the time of, and in connection with, the second principal apportionment report to the Superintendent.

(b) Only those units of average daily attendance for independent study that reflect a pupil-teacher ratio that does not exceed the ratios described in subdivision (a) shall be eligible for apportionment pursuant to [Section 2575 \(https://1.next.westlaw.com/Link/Document/FullText?](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d0134311e9af56bc583e735)

[findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d0134311e9af56bc583e735](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d0134311e9af56bc583e735), for county offices of education, and [Section 42238.05 \(https://1.next.westlaw.com/Link/Document/FullText?](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d1134311e9af56bc583e735)

[findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d1134311e9af56bc583e735](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d1134311e9af56bc583e735), for school districts. This section does not prevent a school district or county office of education from serving additional units of average daily attendance greater than the ratios described in subdivision (a), except that those additional units shall not be funded pursuant to [Section 2575 \(https://1.next.westlaw.com/Link/Document/FullText?](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d2134311e9af56bc583e735)

[findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d2134311e9af56bc583e735](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d2134311e9af56bc583e735) or [42238.05 \(https://1.next.westlaw.com/Link/Document/FullText?](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d3134311e9af56bc583e735)

[findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d3134311e9af56bc583e735](https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d3134311e9af56bc583e735), as applicable. If a school district, charter school, or county office of education has a memorandum of

understanding to provide instruction in coordination with the school district, charter school, or county office of education at which a pupil is enrolled, the ratios that shall apply for purposes of this paragraph are the ratios for the

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  - SCOTUS Ends CDC Eviction Moratorium Through 'Shadow Docket' (<https://www.findlaw.com/legalblogs/supremecourt/scotus-ends-cdc-eviction-moratorium-through-shadow-docket/>)
  - Dept. of Education Investigating Whether Mask Mandate Bans Violate Students' Civil Rights (<https://www.findlaw.com/legalblogs/strategy-of-education-investigating-whether-mask-mandate-bans-violate-students-civil-rights/>)
  - Epic Appeals Decision in Fortnite Battle Royale With Apple (<https://www.findlaw.com/legalblogs/technology/epic-appeals-decision-in-fortnite-battle-royale-with-apple/>)
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local educational agency providing the independent study program to the pupil pursuant to [Section 51749.5](#) (<https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I003487d4134311e9af56bc583e735>)

(c) The calculations performed for purposes of this section shall not include either of the following:

(1) The average daily attendance generated by special education pupils enrolled in special day classes on a full-time basis, or the teachers of those classes.

(2) The average daily attendance or teachers in necessary small schools that are eligible to receive funding pursuant to Article 4 (commencing with [Section 42280](#) (<https://1.next.westlaw.com/Link/Document/FullText?findType=L&originatingContext=document&transitionType=DocumentItem&pubNum=1000205&refType=LQ&originatingDoc=I0034aee0134311e9af56bc583e73>) of Chapter 7 of Part 24 of Division 3.

(d) The applicable average-daily-attendance-to-certificated-employee ratios described in subdivision (a) may, in a charter school, be calculated by using a fixed **average-daily-attendance-to-certificated-employee ratio of 25 to 1**, or by using a ratio of less than 25 pupils per certificated employee. A new higher or lower ratio for all other educational programs offered by a charter school may be negotiated in a collective bargaining agreement, or a memorandum of understanding indicating that an existing collective bargaining agreement contains an alternative average daily attendance ratio may be entered into by a charter school. All charter school pupils, regardless of age, shall be included in the applicable average-daily-attendance-to-certificated-employee ratio calculations.

[« Prev \(https://codes.findlaw.com/ca/education-code/edc-sect-51745.html\)](https://codes.findlaw.com/ca/education-code/edc-sect-51745.html)

[Next » \(https://codes.findlaw.com/ca/education-code/edc-sect-51746.html\)](https://codes.findlaw.com/ca/education-code/edc-sect-51746.html)

[Read this complete California Code, Education Code - EDC § 51745.6 on Westlaw \(https://1.next.westlaw.com/Document/I4403517030DB11E98C61BF2AFCE12A9D/View/FullText.html?originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)\)](https://1.next.westlaw.com/Document/I4403517030DB11E98C61BF2AFCE12A9D/View/FullText.html?originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

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## Agenda Item Summary

Action Item: **17.5 Acknowledge Sunshining of 2021-2022 Contract Openers from the Piner-Olivet Educators Association (POEA)**

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Regular Meeting of: October 13, 2021

Action Item

Report Format: **Oral**

Attachment: Reopeners

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### **Background**

In order to begin the bargaining process, one or both of the parties need to sunshine contract openers.

### **Issue(s)**

### **Plan/Discussion/Detail**

Piner-Olivet Educators Association (POEA) is sunshining contract openers at this Board meeting.

### **Fiscal Impact**

### **Options**

### **Recommendation**

Acknowledge the POEA reopeners.

October 6, 2021

To: The Governing Board, Piner-Olivet Union School District (POUSD)

From: Piner-Olivet Educators Association (POEA)

RE: Negotiations - POEA 2021-22 Sunshine Items

POEA seeks improvements in the learning conditions of our students, and the benefits and working conditions of its members. COVID-19 continues to present substantial challenges for our students, their families, POUSD, and our members. POEA looks forward to working with POUSD to meet the challenges we face in addressing the educational needs of our students and meeting the needs of our members.

GENERAL CONTRACT LANGUAGE:

Our existing contract language often reflects a kindergarten through sixth grade district. While we once only educated students in those grade levels, we now educate students from transitional kindergarten through high school. POEA has an interest in updating contract language to reflect all the students we now serve.

Article VIII CLASS SIZE:

To better meet the educational needs of all general education and special education students, POEA has an interest in seeing that class sizes and class size caps are established for all grade levels and school sites.

Article IX TEACHING CONDITIONS:

Having adequate supplies and materials to meet the educational needs of our students is extremely important. We should not have to rely on donations from families nor should teachers have to pay for supplies out of their pockets during the last 20% of the year. POEA has an interest in seeing that teachers have access to necessary supplies and materials for the entire school year.

Article XI EVALUATIONS:

POEA looks forward to working with the District to complete the work that began three years ago. Due to the numerous challenges we have faced together due to fires and COVID-19 it has been difficult to complete this task.

Article XIII BENEFITS:

POEA has an interest in improving the health and dental insurance for its members. POUSD and POEA previously agreed to discuss our current health insurance program and compare it with other options when our full contract came up. That time has come.

POEA also has an interest in exploring alternatives to our current dental insurance program. Many of our members are having to pay more out of pocket expenses because of the limitations of the current program. In some cases they are being told that their dentist is going to stop accepting our current insurance provider. We also have an interest in working to improve orthodontic coverage.

Article XV SALARIES:

In order to ensure that our students continue to receive the high quality education they deserve, it is necessary to attract and retain highly qualified teachers. To that end POEA has an interest in working with the district to see that our salary schedule and its steps and columns remain among the best in Sonoma County.

STUDENT MENTAL AND PHYSICAL HEALTH:



COVID and fires are just two of the reasons that POEA has an interest in working with the District to see that the physical and emotional health needs of our students are met. These needs are best be met with full-time nurses and counselors at each campus. We have an interest in creating contract language to ensure that these important needs of our students are met.

We look forward to working with the district team to reach an agreement on these issues and update our contract to ensure that Piner-Olivet students receive the high-quality education that they deserve.

Sincerely,

POEA Collective Bargaining Team

**PINER-OLIVET UNION SCHOOL DISTRICT**  
**3450 COFFEY LANE**  
**SANTA ROSA, CA 95403**  
**REGULAR MEETING – GOVERNING BOARD MINUTES**  
**September 8, 2021**

**1. CALL TO ORDER**

The regular meeting of the Governing Board of the Piner-Olivet Union School District was called to order at 6:01 p.m., Wednesday, September 8, 2021, conducted remotely as a Zoom meeting ID 99450353185, President, Cindy Pryor, presided.

**2. ROLL CALL**

*Governing Board*

Cindy Pryor, President PRESENT  
Mindy Mohr, Vice-President ABSENT  
Janae Franicevic, Clerk PRESENT  
Mardi Hinton, Member PRESENT  
Tony Roehrick, Ed.D., Member PRESENT

*Staff*

Dr. Steve Charbonneau, Superintendent and Secretary to the Board  
Dr. Kay Vang, Chief Business Official  
Cathy Manno, Executive Secretary

**3. PUBLIC COMMENT ON CLOSED SESSION AGENDA**

Ms. Pryor announced that items to be discussed in Closed Session were issues regarding personnel and collective bargaining. There were no comments.

**4. ADJOURNMENT TO CLOSED SESSION**

The meeting adjourned to Closed Session at 6:03 p.m.

**5. CLOSED SESSION**

5.1 With respect to every item of business discussed in closed session pursuant to Gov. Code Section 54957:

5.1.1 PUBLIC EMPLOYMENT DISCIPLINE/DISMISSAL/RELEASE

(No additional information required)

5.1.2 PUBLIC EMPLOYMENT-EMPLOYMENT/APPOINTMENT

Title, Lead PA II, Food Service, Network Technician, Temporary Independent Study Teacher

5.1.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

5.2 With respect to every item of business discussed in closed session pursuant to Gov. Code Section 54957.6:

5.2.1 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization representing employees: Piner-Olivet Educators' Association, CTA Affiliate

5.2.2 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization representing employees: Piner-Olivet Classified Association, CSEA Affiliate

5.2.3 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization unrepresented employees: Confidential, Supervisory, Administrative Staff

**6. RECONVENE TO PUBLIC MEETING**

The meeting reconvened to Open Session at 7:14 p.m.

**7. REPORT OF CLOSED SESSION ACTION, IF ANY**

Ms. Pryor commented there is no closed session action to report.

**8. FLAG SALUTE (Suspended during virtual meetings)**

**9. A.GENDA MODIFICATIONS**

Ms. Pryor pulled Item 17.6 Resolution #557 Regarding Reduction/Elimination of Classified Employee Service and commented that this agenda item will be on a future agenda, and the date will be selected later in the meeting.

**10. COMMUNICATIONS, PETITIONS AND DELEGATIONS**

Parents commented on COVID testing and number of COVID cases.

**11. COMMENTS FROM THE GOVERNING BOARD**

The Governing Board acknowledged and thanked the community and POUUSD staff for all the work that they are doing to provide a safe learning environment for our students. The Board acknowledged the staff for all their hard work of taking on the time-consuming task of contract tracing.

**12. RECOGNITION OF EXCELLENCE**

There were none.

**13. SUPERINTENDENT’S REPORT**

13.1 Announcements

Dr. Charbonneau commented that it is a joy to see the students back to in person learning. He commented on the significant challenges of being in full session and implementing County Public Health protocols regarding COVID cases and contract tracing and shared that these challenges are shared by districts throughout the County.

**14. ASSOCIATION REPORTS**

14.1 POEA

Ms. McDonough updated the Board on the association activities. Ms. McDonough thanked the administrative team and classified staff for their support. She commented that the association sends their condolences to the Zavala/Guillen Family.

14.2 POCA

Ms. Tunheim thanked everyone for their appreciations. She announced that Ms. Cahill will be the new POCA President.

**15. BOARD POLICIES**

There were none.

**16. DISCUSSION/INFORMATION ITEMS**

There were none.

**17. ACTION ITEMS**

17.1 Approval of 2020-2021 Unaudited Actuals for the Piner-Olivet Union School District, Including Olivet Charter School, Schaefer Charter School, Northwest Prep Charter School, and the Piner-Olivet Charter School

Highlights of the 2020-2021 Unaudited Actuals for the District and all Charters were reviewed. The Unaudited Actuals were approved as presented on the motion Ms. Franicevic, seconded by Ms. Hinton, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick - aye

17.2 Approval of Resolution #555 Establishing a Revised “Gann Limit” for 2020-2021 and Establishing a Projected “Gann Limit” for 2021-2022

Resolution #555 establishing a revised “Gann Limit” for 2020-2021 and establishing a projected “Gann Limit” for 2021-2022 was approved on the motion of Ms. Hinton, seconded by Ms. Franicevic, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick - aye

17.3 Public Hearing Regarding the Sufficiency of Instructional Materials per Ed. Code 60119

Ms. Pryor opened the Public Hearing regarding the sufficiency of instructional materials per Ed. Code 60119.

There were no comments. The Public Hearing was closed.

17.4 Approval of Resolution #556 Regarding Textbook and Instructional Materials Sufficiency for the Piner-Olivet Union School District for the 2021-2022 School Year per Ed. Code 60119

Ms. Hinton moved to approve Resolution # 556 regarding the sufficiency of Instructional Materials, seconded by Dr. Roehrick, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick - aye

17.5 Approval of Job Description for COVID Liaison and Salary Schedule

The job description for COVID liaison and salary schedule was approved as presented on the motion of Ms. Franicevic, seconded by, Dr. Roehrick, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick - aye

17.6 Approval of Resolution #557 Regarding Reduction/Elimination of Classified Employee Services  
Item 17.6 was pulled by Ms. Pryor.

**18. CONSENT ITEMS**

The following consent items were approved with on the motion of Ms. Franicevic, seconded by Dr. Roehrick, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick – aye

18.1 The minutes of the special Board meeting held August 11, 2021,

18.2 The Personnel Action Report,

18.3 The vendor warrants,

18.4 The Routine Budget Updates

18.5 The Agreement for Crossing Guard Services between Piner-Olivet Union School District and all City Management Services, INC., a California Corporation Commences on August 12, 2021, and ends on June 30, 2022,

18.6 The contract to provide Nursing Services/Support 2021-2022 Annual Agreement between POUSD and SCOE from August 12, 2021, to June 30, 2022, and

18.7 The SCOE Special Education Services MOU for APE Specialist from August 2021 through June 22.

**19. ROUND TABLE COMMENTS FROM THE GOVERNING BOARD**

Ms. Hinton commented that she would like to discuss different ways to help support students. Dr. Roehrick commented on an upcoming event.

**20. DATES AND FUTURE AGENDA ITEMS**

20.1 Next Special Board Meeting – September 15, 2021

20.2 Next Regular Board Meeting – October 13, 2021

**21. PUBLIC COMMENT ON CLOSED SESSION**

There was no Closed Session.

**22. RECESS TO CLOSED SESSION**

**23. RECONVENE TO PUBLIC MEETING**

**24. REPORT OF CLOSED SESSION ACTION NOT ON THE ACTION AGENDA**

**25. ADJOURNMENT**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

APPROVED:

Dr. Steve Charbonneau  
Secretary to the Board

---

Janae Franicevic, Clerk of the Board

**PINER-OLIVET UNION SCHOOL DISTRICT**  
**3450 COFFEY LANE**  
**SANTA ROSA, CA 95403**  
**SPECIAL MEETING – GOVERNING BOARD MINUTES**  
**September 15, 2021**

**1. CALL TO ORDER**

The special meeting of the Governing Board of the Piner-Olivet Union School District was called to order at 6:02 p.m., Wednesday, September 15, 2021, conducted remotely as a Zoom meeting ID 86271464444, President, Cindy Pryor, presided.

**2. ROLL CALL**

*Governing Board*

Cindy Pryor, President PRESENT  
Mindy Mohr, Vice-President ABSENT  
Janae Franicevic, Clerk PRESENT  
Mardi Hinton, Member PRESENT  
Tony Roehrick, Ed.D., Member PRESENT

*Staff*

Dr. Steve Charbonneau, Superintendent and  
Secretary to the Board  
Dr. Kay Vang, Chief Business Official  
Cathy Manno, Executive Secretary

**3. PUBLIC COMMENT ON CLOSED SESSION AGENDA**

Ms. McDonough commented on teacher prep time.

**4. ADJOURNMENT TO CLOSED SESSION**

The meeting adjourned to Closed Session at 6:04 p.m.

**5. CLOSED SESSION**

5.1 With respect to every item of business discussed in closed session pursuant to Gov. Code Section 54957:

5.1.1 PUBLIC EMPLOYMENT DISCIPLINE/DISMISSAL/RELEASE

(No additional information required)

5.1.2 PUBLIC EMPLOYMENT-EMPLOYMENT/APPOINTMENT

Title:

5.1.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

5.2 With respect to every item of business discussed in closed session pursuant to Gov. Code Section 54957.6:

5.2.1 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization representing employees: Piner-Olivet Educators' Association, CTA Affiliate

5.2.2 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization representing employees: Piner-Olivet Classified Association, CSEA Affiliate

5.2.3 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Dr. Steve Charbonneau

Name of organization unrepresented employees: Confidential, Supervisory, Administrative Staff

**6. RECONVENE TO PUBLIC MEETING**

The meeting reconvened to Open Session at 7:17 p.m.

**7. REPORT OF CLOSED SESSION ACTION, IF ANY**

Ms. Pryor reported that no action was taken.

**8. FLAG SALUTE (Suspended during virtual meetings)**

**9. ACTION ITEMS**

9.1 Approval of Resolution #557 Regarding Reduction/Elimination of Classified Employee Services

Resolution #557 Regarding Reduction/Elimination of Classified Employee Services were approved as presented on the motion Ms. Franicevic, seconded by Ms. Hinton, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Mohr- absent, Ms. Pryor- aye, Dr. Roehrick - aye

**10. ADJOURNMENT**

Prior to adjournment, Ms. Pryor announced that Ms. Mohr had filed a letter of resignation from the Board of Trustees of the Piner-Olivet Union School District. The meeting adjourned at 7:24 p.m.

Special Meeting – Governing Board  
September 15, 2021  
Page 2

Respectfully submitted,

APPROVED:

Dr. Steve Charbonneau  
Secretary to the Board

---

Janae Franicevic, Clerk of the Board

**PINER-OLIVET UNION SCHOOL DISTRICT**  
**3450 COFFEY LANE**  
**SANTA ROSA, CA 95403**  
**SPECIAL MEETING – GOVERNING BOARD MINUTES**  
**September 22, 2021**

**1. CALL TO ORDER**

The special meeting of the Governing Board of the Piner-Olivet Union School District was called to order at 7:02p.m., Wednesday, September 22, 2021, conducted remotely as a Zoom meeting 81710634434. President, Cindy Pryor, presided.

**2. ROLL CALL**

*Governing Board*

Cindy Pryor, President PRESENT  
Janae Franicevic, Clerk PRESENT  
Mardi Hinton, Member PRESENT  
Tony Roehrick, Ed.D., Member PRESENT

*Staff*

Dr. Steve Charbonneau, Superintendent and Secretary to the Board  
Dr. Kay Vang, Chief Business Official  
Cathy Manno, Executive Secretary

**3. COMMUNICATIONS, PETITIONS AND DELEGATIONS**

There were none.

**4. ACTION ITEMS**

4.1 Approval of Notice of Board Member Vacancy Process

Dr. Roehrick and Ms. Franicevic volunteered to be on the Board of Trustees Subcommittee to review applications and interview questions. The Board Members all agreed that the Board of Trustees Application Packet deadline will be by 12:00 pm. on Friday, October 8, 2021, and the interviews will be held in a public meeting at 6:00 pm. on Monday, October 25, 2021, the Board approved the Posting Document and agreed to submit Interview Questions to District Secretary by October 13, and the Board of Trustees subcommittee would meet on October 14, on the motion of Dr. Roehrick, seconded by Ms. Hinton, all aye.

Roll call vote: Ms. Franicevic- aye, Ms. Hinton- aye, Ms. Pryor- aye, Dr. Roehrick – aye

**5. ADJOURNMENT**

The meeting adjourned at 7:26 pm.

Respectfully submitted,

Steve Charbonneau  
Secretary to the Board

APPROVED:

\_\_\_\_\_  
Janae Franicevic, Clerk of the Board

# Piner-Olivet Union School District

TO: Board of Trustees

## PERSONNEL ACTION REPORT

Meeting of: October 13, 2021

Name	Assignment	Salary	Funding Source	Effective	Type of Appointment	Information Assignment	Recommendat	Cost To Budget
Birhana Habtemariam	Temp. COVID Liaison	Step 5	Geberal Ed	October 1, 2021	Personnel to COVID Liaison	District	Acknowledge	0
Nicole Soto	Personnel Technician	Step 4	Geberal Ed	October 12, 2021	New Hire	District	Acknowledge	0
Abraham Kidane	Temp. Custodian	Step 4	Geberal Ed	October 1, 2021	New Hire	District	Acknowledge	0
Lourdes Sign	Outreach Worker	Step 1	Geberal Ed	October 4, 2021	PAll to Outreach Worker	SCH	Acknowledge	0
Bryan Bautista	Outreach Worker	Step 1	Geberal Ed	September 22, 2021	Resigned	SCH	Acknowledge	0



# Piner-Olivet Union School District

## Williams Settlement

### Quarterly Uniform Complaint Report Summary

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

**Reporting Period:**

- January 1 – March 31, 20                       April 1 – June 30, 20  
 July 1 – September 30, 2021       October 1 – December 31, 20

**No complaints were received during the above time period.**

*If you received any complaints during the above time period, please complete the following table. Enter "0" in any cell that does not apply.*

General Subject Area	Complaints Received	Complaints Resolved	Unresolved Complaints
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and/or Mis-assignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

Board meeting date: 10-13-2021  
 Date sent to County Superintendent of Schools: 10-14-2021  
 Sonoma County Office of Education  
 5340 Skylane Blvd.  
 Santa Rosa, CA 95403

# VENDOR WARRANTS

Checks Dated 09/01/2021 through 09/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1853899	09/03/2021	Kidane, Abraham	01-5860	Reim. Fingerprinting		25.00
1853900	09/03/2021	Alpha Analytical Labs, Inc.	01-5830	Well Water Testing - NWP 2021 - 2022	53.30	
				Well Water Testing - Olivet 2021 - 2022	82.00	
			09-5830	Well Water Testing - NWP 2021 - 2022	28.70	164.00
1853901	09/03/2021	Amazon Capital Services, Inc.	01-4310	iPad Cases	772.01	
			04-4310	iPad Cases	771.99	
			05-4310	iPad Cases	772.00	2,316.00
1853902	09/03/2021	Art & Soul Music Studios	09-4310	ukuleles and lessons	58.01	
			09-5830	ukuleles and lessons	367.09	425.10
1853903	09/03/2021	AT&T Mobility	01-5900	Mobile Phone for Maint. Supervisor		84.18
1853904	09/03/2021	Bill's Lock & Safe Service	01-4380	Lock Services 2021 - 2022	144.21	
			01-5630	Lock Services 2021 - 2022	195.00	
			07-4380	Lock Services 2021 - 2022	96.14	
			07-5630	Lock Services 2021 - 2022	130.00	565.35
1853905	09/03/2021	CDW Government Inc	01-4310	New AP for Heather Marquardt		501.79
1853906	09/03/2021	City Electric Supply	09-4380	Maintenance Supplies Per Site 2021 - 2022		21.85
1853907	09/03/2021	City of Santa Rosa Alarm Prgm	01-5880	Alarm Permit Renewal & Services		175.00
1853908	09/03/2021	City Of Santa Rosa	05-5530	City Water Acct# 026852 2021 - 2022 SCH		412.07
1853909	09/03/2021	Edmentum, Inc.	09-4340	courseware license per yr		6,844.27
1853910	09/03/2021	Friedman's Home Improvement	01-4380	Maintenance Supplies 2021 - 2022	12.41	
			07-4380	Maintenance Supplies 2021 - 2022	4.13	
			09-4380	Maintenance Supplies 2021 - 2022	4.13	20.67
1853911	09/03/2021	Heinemann Publishing	04-4310	Fountas and Pinnell materials		8,787.09
1853912	09/03/2021	Hitmen Termite & Pest Control	01-5630	Rodent & Yellow Jacket Control - NWP	144.45	
				Rodent & Yellow Jacket Control - Schaefer	65.40	
				Rodent & Yellow Jacket Control @ JL	214.00	423.85
1853913	09/03/2021	Horizon	01-4380	Grounds Supplies 2021 2022		253.38
1853914	09/03/2021	Kenwood Lumber & Hardware	01-4380	Maintenance Supplies 2021 - 2022		2.16
1853915	09/03/2021	KONE Inc.	01-5630	Maintenance Service 2021 - 2022	776.73	
			09-5630	Maintenance Service 2021 - 2022	418.27	1,195.00
1853916	09/03/2021	KYA Services LLC	21-5830	Piner-Olivet Multi Sites Landscaping		248,481.32
1853917	09/03/2021	Mystery Science Inc.	01-4340	Mystery Science Membership	1,249.00	
			04-4340	Mystery Science Membership	1,249.00	
			05-4340	Mystery Science Membership	1,249.00	3,747.00
1853918	09/03/2021	Heartland School Solutions	13-5840	NutriKids Services		1,790.00
1853919	09/03/2021	PACE Supply Corp.	01-4380	Maintenance Supplies 2021 - 2022		174.99
1853920	09/03/2021	Seesaw Learning, Inc	01-4340	Seesaw for Schools	1,375.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/01/2021 through 09/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1853920	09/03/2021	Seesaw Learning, Inc	04-4340	Seesaw for Schools	1,375.00	
			05-4340	Seesaw for Schools	1,375.00	4,125.00
1853921	09/03/2021	Sonoma Co Office Of Education	01-4311	2021/2022 Paper Order	2,593.05	
			01-4350	2021/2022 Paper Order	1,383.05	
			04-4311	2021/2022 Paper Order	2,247.37	
			05-4311	2021/2022 Paper Order	3,457.51	
			09-4311	2021/2022 Paper Order	864.38	10,545.36
1854973	09/10/2021	Teklemariam, Amine H	01-4380	Reimbursement for batteries		52.66
1854974	09/10/2021	Amazon Capital Services, Inc.	01-4310	Webcam for speech therapist		54.67
1854975	09/10/2021	California Refrigeration	13-5630	Service for Cafeteria Refrigartors 2021 - 2022		813.83
1854976	09/10/2021	City Electric Supply	01-4380	Maintenance Supplies Per Site 2021 - 2022		103.00
1854977	09/10/2021	Curative Labs, Inc	01-5860	COVID Testing 2021 - 2022		880.00
1854978	09/10/2021	Fishman Supply	01-4370	Custodial Supplies 2021 - 2022 Jack London/POCS	423.58	
			05-4370	Custodial Supplies 2021 - 2022 Schaefer	5,458.11	
			07-4370	Custodial Supplies 2021 - 2022 Jack London/POCS	282.39	6,164.08
1854979	09/10/2021	Interstate Batteries	01-4380	Maintenance Supplies - Batteries		62.49
1854980	09/10/2021	Kenwood Lumber & Hardware	01-4380	Maintenance Supplies 2021 - 2022		124.70
1854981	09/10/2021	Mead Clark	01-4380	Maintenance Supplies 2021 - 2022	1,206.78	
			09-5630	Maintenance Supplies 2021 - 2022	49.40	1,256.18
1854982	09/10/2021	PACE Supply Corp.	01-4380	Maintenance Supplies 2021 - 2022		170.28
1854983	09/10/2021	Soliant Health, LLC	01-5830	1:1 LVN Services for S.M		2,211.25
1854984	09/10/2021	Van Pelt Construction Services	21-5830	Bond Program/Construction Management 21/22 & 22/23		33,582.00
1854985	09/10/2021	Veritiv Operating Source Unisource - Pleasanton	01-4370	Supplies 2021 - 2022	201.81	
			09-4370	Supplies 2021 - 2022	302.72	504.53
1854986	09/10/2021	Zoom Video Communications	01-4340	Zoom - District Wide	1,653.75	
			04-4340	Zoom - District Wide	2,126.25	
			05-4340	Zoom - District Wide	2,126.25	
			07-4340	Zoom - District Wide	1,260.00	
			09-4340	Zoom - District Wide	708.75	7,875.00
1856267	09/17/2021	Strasser, Jules A	07-4310	Reim. - Strategic Gaming		29.99
1856268	09/17/2021	Wiggins, Kristy J	01-5201	Reim. Mielage Augist 2021		86.35
1856269	09/17/2021	Aaction Rents	01-4380	Supplies - 2021 - 2022	48.00	
			07-4380	Supplies - 2021 - 2022	7.80	

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ESCAPE ONLINE

Checks Dated 09/01/2021 through 09/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1856269	09/17/2021	Aaction Rents	09-4380	Supplies - 2021 - 2022	4.20	60.00
1856270	09/17/2021	Accelerate Learning Inc.	09-4310	physics in the universe		186.25
1856271	09/17/2021	All City Management Servcs Inc	01-5880	Crossing Guard 2021 - 2022	388.64	
			05-5880	Crossing Guard 2021 - 2022	388.63	
			07-5880	Crossing Guard 2021 - 2022	388.63	
			09-5880	Crossing Guard 2021 - 2022	388.63	1,554.53
1856272	09/17/2021	AT&T	01-5900	Calnet3 Billing / AT&T		1,445.49
1856273	09/17/2021	Bill's Lock & Safe Service	01-5630	Lock Services 2021 - 2022		130.00
1856274	09/17/2021	Boomerang Plus	07-5830	Presentation - Career & College March 2021		275.00
1856275	09/17/2021	Curative Labs, Inc	01-5860	COVID Testing 2021 - 2022		1,120.00
1856276	09/17/2021	California's Valued Trust	01-9574	August 2021 - Dental Balance	300.16	
				July 2021 - Dental Balance	300.16	
				September 2021 - Dental	8,704.64	
			01-9575	August 2021 - Vision Balance	66.24	
				July 2021 - Vision Balance	44.16	
				September 2021 - Vision	2,450.88	11,866.24
1856277	09/17/2021	Dept Of Justice Accounting Office	01-5860	Fingerprinting 2021 - 2022		256.00
1856278	09/17/2021	Greenfield Learning, Inc.	05-4310	Headsets for Rosetta Stone w/mics		1,584.13
1856279	09/17/2021	Hitmen Termite & Pest Control	01-5630	Rodent & Yellow Jacket Control - NWP		48.15
1856280	09/17/2021	Kelly Moore Paint Co	01-4380	Paint & Supplies for 2021 - 2022		122.35
1856281	09/17/2021	Kendall-Hunt Publishing Co	09-4340	online licensing for math dept		2,414.61
1856282	09/17/2021	KYOCERA Document Solutions Northern California, Inc	04-5632	Olivet - Copier Maintenance - Staff/Office	807.39	
				Olivet - Riso Maintenance	33.04	840.43
1856283	09/17/2021	Mead Clark	01-4380	Maintenance Supplies 2021 - 2022		372.14
1856284	09/17/2021	Miksik Services, Inc	01-5630	Repair Staff Bathroom - Jack London		175.00
1856285	09/17/2021	Pacific Gas & Electric	07-5510	Acct # 8775983334-3 POCs	8.52	
			07-5520	Acct # 8775983334-3 POCs	808.57	817.09
1856286	09/17/2021	Pacific Gas & Electric	01-5510	Acct # 0532988800-1	5.12	
				Olivet/NWP/VC/DO/SCH		
			01-5520	Acct # 0532988800-1	762.28	
				Olivet/NWP/VC/DO/SCH		
			04-5510	Acct # 0532988800-1	90.44	
				Olivet/NWP/VC/DO/SCH		
			04-5520	Acct # 0532988800-1	1,647.70	
				Olivet/NWP/VC/DO/SCH		
			05-5510	Acct # 0532988800-1	105.87	
				Olivet/NWP/VC/DO/SCH		

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ESCAPE ONLINE

Checks Dated 09/01/2021 through 09/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1856286	09/17/2021	Pacific Gas & Electric	05-5520	Acct # 0532988800-1 Olivet/NWP/VC/DO/SCH	934.68	
			09-5510	Acct # 0532988800-1 Olivet/NWP/VC/DO/SCH	2.76	
			09-5520	Acct # 0532988800-1 Olivet/NWP/VC/DO/SCH	92.80	3,641.65
1856287	09/17/2021	PresenceLearning, Inc.	01-5830	Assessments Contracted 2021 - 2022		64.00
1856288	09/17/2021	Quadient Leasing USA, Inc Dept 3682	01-5950	Postage Meter Lease & Supplies		465.86
1856289	09/17/2021	Jan Radke	07-5830	Counseling Services		3,937.50
1856290	09/17/2021	Recology Sonoma Marin	01-5560	Waste Bin - NWP	296.96	
			09-5560	Waste Bin - NWP	159.90	456.86
1856291	09/17/2021	Recology Sonoma Marin	01-5560	Waste Bin - JL/POCS	275.38	
			07-5560	Waste Bin - JL/POCS	183.59	458.97
1856292	09/17/2021	Recology Sonoma Marin	04-5560	Waste Bin - Olivet		458.97
1856293	09/17/2021	Recology Sonoma Marin	01-5560	Waste Bin - Schaefer	45.90	
			05-5560	Waste Bin - Schaefer	413.07	458.97
1856294	09/17/2021	RESIG	04-5800	Refund - Overpayment for WC - HM		211.32
1856295	09/17/2021	Rockwell Printing Inc.	07-4310	Health Curriculum Workbooks - Worstell	2,792.03	
				Unpaid Sales Tax	51.12-	2,740.91
1857507	09/24/2021	Office Depot	01-4310	Teacher Supplies	2,219.20	
				Writing Supplies for Writer's Workshop	539.63	
			01-4350	Office Supplies	65.09	
			04-4310	teacher supplies	1,736.91	
				writers workshop	597.84	
			04-4350	office supplies	241.37	
			05-4310	21/22 Writers' Workshop Materials - Schaefer	538.41	
				Teacher Classroom Supplies 21-22	1,464.29	
			05-4350	OFFICE/SCHOOL WIDE SUPPLIES	74.89	
			07-4310	Classroom supplies, workroom supplies, ink	964.51	
			07-4311	office supplies for the OFFICE	118.14	8,560.28
1857508	09/24/2021	Teklemariam, Amine H	01-4380	Reim. disposal of lumber		75.00
1857509	09/24/2021	Zepeda, Jessica M	09-5202	Reim. High School Counselor Conference		45.00
1857510	09/24/2021	Curative Labs, Inc	01-5860	COVID Testing 2021 - 2022		240.00
1857511	09/24/2021	Cybrsecurity Corporation dba Cybrschool LLC	09-4340	Cyberschool License		1,800.00
1857512	09/24/2021	Heartland School Solutions	13-4340	Food Services Tech Service 2021 - 2022		2,040.00
1857513	09/24/2021	Office Depot	01-4350	Office Supplies - DO 2021 - 2022	165.86	

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ESCAPE ONLINE

**Checks Dated 09/01/2021 through 09/30/2021**

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1857513	09/24/2021	Office Depot	04-4310	Supplies - J. Zepeda	31.49	
			05-4310	Credit for Inv 179746619001	178.92-	
				Supplies - J. Zepeda	31.48	
			09-4310	Supplies - J. Zepeda	31.49	81.40
1857514	09/24/2021	STLR Corporation dba Ryland School Consult.	01-5830	Fiscal Services Support		17,150.00
1857515	09/24/2021	Soliant Health, LLC	01-5830	1:1 LVN Services for S.M		3,111.00
1857516	09/24/2021	Tristan St. Germain	09-5830	Mindfulness Yoga		450.00
<b>Total Number of Checks</b>					<b>76</b>	<b>414,766.54</b>

**Fund Summary**

Fund	Description	Check Count	Expensed Amount
01	General Fund	52	58,960.72
04	Olivet Charter School	12	22,413.17
05	Schaefer Charter School	13	20,206.47
07	Piner Olivet Charter School	13	11,286.94
09	Charter School Fund	20	15,243.21
13	Cafeteria	3	4,643.83
21	Building Fund	2	282,063.32
Total Number of Checks		<b>76</b>	414,817.66
Less Unpaid Sales Tax Liability			51.12
<b>Net (Check Amount)</b>			<b>414,766.54</b>

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ESCAPE ONLINE

# BUDGET UPDATES



Effective 07/01/2021 through 09/30/2021

Fiscal Year 2022

Account	Description	From	To
JE # <b>BR22-00082</b> JE Trans Date 09/10/2021 JE Posted 09/10/2021 Comment RS7426 Budget Set Up			
01- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	600.00
01- 7426- 0- 1230- 1000- 5202- 600- 0000	Conference Expe,Instruction,Computer Instru,Not Required	CR	300.00
01- 7426- 0- 0000- 2700- 5202- 104- 0000	Conference Expe,School Administ,Undistributed,Not Required	CR	300.00
		<b>600.00</b>	<b>600.00</b>

JE # <b>BR22-00083</b> JE Trans Date 09/10/2021 JE Posted 09/10/2021 Comment RS7426 Budget Set Up			
09- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	500.00
09- 7426- 0- 0000- 2700- 5202- 000- 0000	Conference Expe,School Administ,Undistributed,Not Required	CR	500.00
04- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	500.00
04- 7426- 0- 0000- 2700- 5202- 000- 0000	Conference Expe,School Administ,Undistributed,Not Required	CR	500.00
05- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	500.00
05- 7426- 0- 0000- 2700- 5202- 000- 0000	Conference Expe,School Administ,Undistributed,Not Required	CR	500.00
		<b>1,500.00</b>	<b>1,500.00</b>

JE # <b>BR22-00084</b> JE Trans Date 09/10/2021 JE Posted 09/10/2021 Comment RS3217 Budget Set Up			
07- 3217- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ELO GEER II	DR	4,129.00
07- 3217- 0- 1110- 1000- 4340- 000- 0000	Computer Sftwar,Instruction,Regular Educati,Not Required	CR	4,129.00
	<b>Net increase to Appropriations</b>	<b>.00</b>	<b>8,258.00</b>

JE # <b>BR22-00085</b> JE Trans Date 09/13/2021 JE Posted 09/13/2021 Comment RS3210 Budget Set Up			
05- 3210- 0- 0000- 8110- 4380- 000- 0000	Maintenance Sup,Maintenance,Undistributed,Not Required	DR	5,000.00
05- 3210- 0- 0000- 8110- 5630- 000- 0000	Repairs,Maintenance,Undistributed,Not Required	CR	5,000.00
		<b>5,000.00</b>	<b>5,000.00</b>

JE # <b>BR22-00086</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS3213 Budget Set Up			
01- 3213- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ESSER III Fund	DR	427,773.00
01- 3213- 0- 0000- 8210- 2240- 600- 0000	Class Pupl Supp,Operations,Undistributed,Not Required	CR	800.00
01- 3213- 0- 0000- 8210- 3202- 600- 0000	Benefits - Pers,Operations,Undistributed,Not Required	CR	200.00
01- 3213- 0- 0000- 8210- 3312- 600- 0000	Benefits - Oasd,Operations,Undistributed,Not Required	CR	50.00
01- 3213- 0- 0000- 8210- 3332- 600- 0000	Benefits - Medi,Operations,Undistributed,Not Required	CR	15.00
01- 3213- 0- 0000- 8210- 3502- 600- 0000	Benefits - Sui,Operations,Undistributed,Not Required	CR	5.00
01- 3213- 0- 0000- 8210- 3602- 600- 0000	Benefits - Wcom,Operations,Undistributed,Not Required	CR	15.00
	<b>Net increase to Appropriations</b>	<b>.00</b>	<b>428,858.00</b>

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Effective 07/01/2021 through 09/30/2021

Fiscal Year 2022

Account	Description	From	To
JE # <b>BR22-00087</b>	JE Trans Date 09/14/2021	JE Posted 09/14/2021	Comment RS3213 Budget Set Up
04- 3213- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ESSER III Fund	DR	230,892.00
04- 3213- 0- 0000- 8210- 2240- 600- 0000	Class Pupil Supp,Operations,Undistributed,Not Required	CR	800.00
04- 3213- 0- 0000- 8210- 3202- 600- 0000	Benefits - Pers,Operations,Undistributed,Not Required	CR	200.00
04- 3213- 0- 0000- 8210- 3312- 600- 0000	Benefits - Oasd,Operations,Undistributed,Not Required	CR	50.00
04- 3213- 0- 0000- 8210- 3332- 600- 0000	Benefits - Medi,Operations,Undistributed,Not Required	CR	15.00
04- 3213- 0- 0000- 8210- 3502- 600- 0000	Benefits - Sui,Operations,Undistributed,Not Required	CR	5.00
04- 3213- 0- 0000- 8210- 3602- 600- 0000	Benefits - Wcom,Operations,Undistributed,Not Required	CR	15.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>231,977.00</b>

JE # <b>BR22-00088</b>	JE Trans Date 09/14/2021	JE Posted 09/14/2021	Comment RS3213 Budget Set Up
05- 3213- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ESSER III Fund	DR	354,778.00
05- 3213- 0- 0000- 8210- 2240- 600- 0000	Class Pupil Supp,Operations,Undistributed,Not Required	CR	800.00
05- 3213- 0- 0000- 8210- 3202- 600- 0000	Benefits - Pers,Operations,Undistributed,Not Required	CR	200.00
05- 3213- 0- 0000- 8210- 3312- 600- 0000	Benefits - Oasd,Operations,Undistributed,Not Required	CR	50.00
05- 3213- 0- 0000- 8210- 3332- 600- 0000	Benefits - Medi,Operations,Undistributed,Not Required	CR	15.00
05- 3213- 0- 0000- 8210- 3502- 600- 0000	Benefits - Sui,Operations,Undistributed,Not Required	CR	5.00
05- 3213- 0- 0000- 8210- 3602- 600- 0000	Benefits - Wcom,Operations,Undistributed,Not Required	CR	15.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>355,863.00</b>

JE # <b>BR22-00089</b>	JE Trans Date 09/14/2021	JE Posted 09/14/2021	Comment RS3213 Budget Set Up
07- 3213- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ESSER III Fund	DR	150,210.00
07- 3213- 0- 0000- 8210- 2240- 600- 0000	Class Pupil Supp,Operations,Undistributed,Not Required	CR	800.00
07- 3213- 0- 0000- 8210- 3202- 600- 0000	Benefits - Pers,Operations,Undistributed,Not Required	CR	200.00
07- 3213- 0- 0000- 8210- 3312- 600- 0000	Benefits - Oasd,Operations,Undistributed,Not Required	CR	50.00
07- 3213- 0- 0000- 8210- 3332- 600- 0000	Benefits - Medi,Operations,Undistributed,Not Required	CR	15.00
07- 3213- 0- 0000- 8210- 3502- 600- 0000	Benefits - Sui,Operations,Undistributed,Not Required	CR	5.00
07- 3213- 0- 0000- 8210- 3602- 600- 0000	Benefits - Wcom,Operations,Undistributed,Not Required	CR	15.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>151,295.00</b>

JE # <b>BR22-00090</b>	JE Trans Date 09/14/2021	JE Posted 09/14/2021	Comment RS3213 Budget Set Up
09- 3213- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ESSER III Fund	DR	86,074.00
09- 3213- 0- 0000- 8210- 2240- 600- 0000	Class Pupil Supp,Operations,Undistributed,Not Required	CR	800.00
09- 3213- 0- 0000- 8210- 3202- 600- 0000	Benefits - Pers,Operations,Undistributed,Not Required	CR	200.00
09- 3213- 0- 0000- 8210- 3312- 600- 0000	Benefits - Oasd,Operations,Undistributed,Not Required	CR	50.00
09- 3213- 0- 0000- 8210- 3332- 600- 0000	Benefits - Medi,Operations,Undistributed,Not Required	CR	15.00
09- 3213- 0- 0000- 8210- 3502- 600- 0000	Benefits - Sui,Operations,Undistributed,Not Required	CR	5.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Effective 07/01/2021 through 09/30/2021

Fiscal Year 2022

Account	Description	From	To
(continued) JE # <b>BR22-00090</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS3213 Budget Set Up			
09- 3213- 0- 0000- 8210- 3602- 600- 0000	Benefits - Wcom,Operations,Undistributed,Not Required	CR	15.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>87,159.00</b>

JE # <b>BR22-00091</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
01- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	735.00
01- 7426- 0- 0000- 2700- 2440- 104- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	550.00
01- 7426- 0- 0000- 2700- 3202- 104- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	125.00
01- 7426- 0- 0000- 2700- 3312- 104- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	35.00
01- 7426- 0- 0000- 2700- 3332- 104- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	10.00
01- 7426- 0- 0000- 2700- 3502- 104- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	5.00
01- 7426- 0- 0000- 2700- 3602- 104- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	10.00
<b>735.00</b>			<b>735.00</b>

JE # <b>BR22-00092</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
04- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	735.00
04- 7426- 0- 0000- 2700- 2440- 000- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	550.00
04- 7426- 0- 0000- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	125.00
04- 7426- 0- 0000- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	35.00
04- 7426- 0- 0000- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	10.00
04- 7426- 0- 0000- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	5.00
04- 7426- 0- 0000- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	10.00
<b>735.00</b>			<b>735.00</b>

JE # <b>BR22-00093</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
05- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	735.00
05- 7426- 0- 0000- 2700- 2440- 000- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	550.00
05- 7426- 0- 0000- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	125.00
05- 7426- 0- 0000- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	35.00
05- 7426- 0- 0000- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	10.00
05- 7426- 0- 0000- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	5.00
05- 7426- 0- 0000- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	10.00
<b>735.00</b>			<b>735.00</b>

JE # <b>BR22-00094</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
07- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	735.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
(continued) JE # <b>BR22-00094</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
07- 7426- 0- 0000- 2700- 2440- 000- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	550.00
07- 7426- 0- 0000- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	125.00
07- 7426- 0- 0000- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	35.00
07- 7426- 0- 0000- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	10.00
07- 7426- 0- 0000- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	5.00
07- 7426- 0- 0000- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	10.00
		<b>735.00</b>	<b>735.00</b>

Account	Description	From	To
JE # <b>BR22-00095</b> JE Trans Date 09/14/2021 JE Posted 09/14/2021 Comment RS7426 Budget Set Up			
09- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR 735.00	
09- 7426- 0- 0000- 2700- 2440- 000- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	550.00
09- 7426- 0- 0000- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	125.00
09- 7426- 0- 0000- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	35.00
09- 7426- 0- 0000- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	10.00
09- 7426- 0- 0000- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	5.00
09- 7426- 0- 0000- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	10.00
		<b>735.00</b>	<b>735.00</b>

Account	Description	From	To
JE # <b>BR22-00096</b> JE Trans Date 07/01/2021 JE Posted 09/14/2021 Comment RS3212 Budget Set Up			
09- 3212- 0- 1110- 1000- 4310- 000- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR 3,554.00	
09- 3212- 0- 0000- 2700- 2440- 000- 0000	Clerical&office,School Administ,Undistributed,Not Required	CR	100.00
09- 3212- 0- 0000- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Undistributed,Not Required	CR	25.00
09- 3212- 0- 0000- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Undistributed,Not Required	CR	10.00
09- 3212- 0- 0000- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Undistributed,Not Required	CR	1.00
09- 3212- 0- 0000- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Undistributed,Not Required	CR	2.00
09- 3212- 0- 0000- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Undistributed,Not Required	CR	1.00
09- 3212- 0- 1650- 2700- 1930- 600- 0000	CertifXtra,School Administ,Summer School,Not Required	CR	2,850.00
09- 3212- 0- 1650- 2700- 3101- 600- 0000	Benefits - Strs,School Administ,Summer School,Not Required	CR	460.00
09- 3212- 0- 1650- 2700- 3331- 600- 0000	Benefits - Medi,School Administ,Summer School,Not Required	CR	45.00
09- 3212- 0- 1650- 2700- 3601- 600- 0000	Benefits - Wcom,School Administ,Summer School,Not Required	CR	60.00
		<b>3,554.00</b>	<b>3,554.00</b>

Account	Description	From	To
JE # <b>BR22-00097</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
01- 7425- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR 1,250.00	
01- 7425- 0- 1110- 1000- 1130- 104- 0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR	1,000.00
01- 7425- 0- 1110- 1000- 3101- 104- 0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR	200.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
(continued) JE # <b>BR22-00097</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
01- 7425- 0- 1110- 1000- 3331- 104- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	20.00
01- 7425- 0- 1110- 1000- 3501- 104- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	10.00
01- 7425- 0- 1110- 1000- 3601- 104- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	20.00
		<b>1,250.00</b>	<b>1,250.00</b>

Account	Description	From	To
JE # <b>BR22-00098</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
04- 7425- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR 1,250.00	
04- 7425- 0- 1110- 1000- 1130- 000- 0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR	1,000.00
04- 7425- 0- 1110- 1000- 3101- 000- 0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR	200.00
04- 7425- 0- 1110- 1000- 3331- 000- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	20.00
04- 7425- 0- 1110- 1000- 3501- 000- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	10.00
04- 7425- 0- 1110- 1000- 3601- 000- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	20.00
		<b>1,250.00</b>	<b>1,250.00</b>

Account	Description	From	To
JE # <b>BR22-00099</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
05- 7425- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR 1,250.00	
05- 7425- 0- 1110- 1000- 1130- 000- 0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR	1,000.00
05- 7425- 0- 1110- 1000- 3101- 000- 0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR	200.00
05- 7425- 0- 1110- 1000- 3331- 000- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	20.00
05- 7425- 0- 1110- 1000- 3501- 000- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	10.00
05- 7425- 0- 1110- 1000- 3601- 000- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	20.00
		<b>1,250.00</b>	<b>1,250.00</b>

Account	Description	From	To
JE # <b>BR22-00100</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS3219 Budget Set Up			
01- 3219- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ELO ESSER III	DR	30,837.00
01- 3219- 0- 1660- 1000- 2930- 104- 0000	OthrCIXtra,Instruction,Extended Day,Not Required	CR	23,162.00
01- 3219- 0- 1660- 1000- 3202- 104- 0000	Benefits - Pers,Instruction,Extended Day,Not Required	CR	5,300.00
01- 3219- 0- 1660- 1000- 3312- 104- 0000	Benefits - Oasd,Instruction,Extended Day,Not Required	CR	1,500.00
01- 3219- 0- 1660- 1000- 3332- 104- 0000	Benefits - Medi,Instruction,Extended Day,Not Required	CR	340.00
01- 3219- 0- 1660- 1000- 3502- 104- 0000	Benefits - Sui,Instruction,Extended Day,Not Required	CR	120.00
01- 3219- 0- 1660- 1000- 3602- 104- 0000	Benefits - Wcom,Instruction,Extended Day,Not Required	CR	415.00
		<b>Net increase to Appropriations</b>	<b>.00</b>
			<b>61,674.00</b>

Account	Description	From	To
JE # <b>BR22-00101</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS3219 Budget Set Up			
04- 3219- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ELO ESSER III	DR	32,710.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
(continued) JE # <b>BR22-00101</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS3219 Budget Set Up			
04- 3219- 0- 1660- 1000- 2930- 000- 0000	OthrCIXtra,Instruction,Extended Day,Not Required	CR	24,600.00
04- 3219- 0- 1660- 1000- 3202- 000- 0000	Benefits - Pers,Instruction,Extended Day,Not Required	CR	5,600.00
04- 3219- 0- 1660- 1000- 3312- 000- 0000	Benefits - Oasd,Instruction,Extended Day,Not Required	CR	1,500.00
04- 3219- 0- 1660- 1000- 3332- 000- 0000	Benefits - Medi,Instruction,Extended Day,Not Required	CR	400.00
04- 3219- 0- 1660- 1000- 3502- 000- 0000	Benefits - Sui,Instruction,Extended Day,Not Required	CR	150.00
04- 3219- 0- 1660- 1000- 3602- 000- 0000	Benefits - Wcom,Instruction,Extended Day,Not Required	CR	460.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>65,420.00</b>

Account	Description	From	To
JE # <b>BR22-00102</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS3219 Budget Set Up			
05- 3219- 0- 0000- 0000- 8290- 000- 0000	All Other Feder,ELO ESSER III	DR	34,141.00
05- 3219- 0- 1660- 1000- 2930- 000- 0000	OthrCIXtra,Instruction,Extended Day,Not Required	CR	25,681.00
05- 3219- 0- 1660- 1000- 3202- 000- 0000	Benefits - Pers,Instruction,Extended Day,Not Required	CR	5,900.00
05- 3219- 0- 1660- 1000- 3312- 000- 0000	Benefits - Oasd,Instruction,Extended Day,Not Required	CR	1,600.00
05- 3219- 0- 1660- 1000- 3332- 000- 0000	Benefits - Medi,Instruction,Extended Day,Not Required	CR	370.00
05- 3219- 0- 1660- 1000- 3502- 000- 0000	Benefits - Sui,Instruction,Extended Day,Not Required	CR	130.00
05- 3219- 0- 1660- 1000- 3602- 000- 0000	Benefits - Wcom,Instruction,Extended Day,Not Required	CR	460.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>68,282.00</b>

Account	Description	From	To
JE # <b>BR22-00103</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
01- 7425- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	25,000.00
01- 7425- 0- 1110- 1000- 1130- 104- 0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR	20,700.00
01- 7425- 0- 1110- 1000- 3101- 104- 0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR	3,500.00
01- 7425- 0- 1110- 1000- 3331- 104- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	300.00
01- 7425- 0- 1110- 1000- 3501- 104- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	100.00
01- 7425- 0- 1110- 1000- 3601- 104- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	400.00
<b>Net increase to Appropriations</b>		<b>25,000.00</b>	<b>25,000.00</b>

Account	Description	From	To
JE # <b>BR22-00104</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up			
04- 7425- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	25,000.00
04- 7425- 0- 1110- 1000- 1130- 000- 0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR	20,700.00
04- 7425- 0- 1110- 1000- 3101- 000- 0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR	3,500.00
04- 7425- 0- 1110- 1000- 3331- 000- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	300.00
04- 7425- 0- 1110- 1000- 3501- 000- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	100.00
04- 7425- 0- 1110- 1000- 3601- 000- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	400.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description		From	To
			<u>25,000.00</u>	<u>25,000.00</u>
JE # <b>BR22-00105</b> JE Trans Date 09/16/2021 JE Posted 09/16/2021 Comment RS7425 Budget Set Up				
05-7425-0-1110-1000-4310-600-0000	Instructional M,Instruction,Regular Educati,Not Required	DR	25,000.00	
05-7425-0-1110-1000-1130-000-0000	Teachers' Sals,Instruction,Regular Educati,Not Required	CR		20,700.00
05-7425-0-1110-1000-3101-000-0000	Benefits - Strs,Instruction,Regular Educati,Not Required	CR		3,500.00
05-7425-0-1110-1000-3331-000-0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR		300.00
05-7425-0-1110-1000-3501-000-0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR		100.00
05-7425-0-1110-1000-3601-000-0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR		400.00
			<u>25,000.00</u>	<u>25,000.00</u>
JE # <b>BR22-00106</b> JE Trans Date 09/17/2021 JE Posted 09/17/2021 Comment RS0000 Budget Transfer				
07-0000-0-1110-1000-5806-000-0000	FT transport,Instruction,Regular Educati,Not Required	DR	1,000.00	
07-0000-0-1110-1000-4310-000-0000	Instructional M,Instruction,Regular Educati,Not Required	CR		1,000.00
			<u>1,000.00</u>	<u>1,000.00</u>
JE # <b>BR22-00107</b> JE Trans Date 09/21/2021 JE Posted 09/21/2021 Comment RS3210 Budget Set Up				
05-3210-0-0000-0000-8290-000-0000	All Other Feder,ESSER Fund	DR		28,277.00
05-3210-0-1110-1000-4310-000-0000	Instructional M,Instruction,Regular Educati,Not Required	CR		5,244.00
			<u>.00</u>	<u>33,521.00</u>
JE # <b>BR22-00108</b> JE Trans Date 09/21/2021 JE Posted 09/21/2021 Comment RS3213 Budget Set Up				
01-3213-0-0000-7200-5912-600-0000	CellPhone,Other General A,Undistributed,Not Required	CR		500.00
			<u>.00</u>	<u>500.00</u>
JE # <b>BR22-00109</b> JE Trans Date 09/22/2021 JE Posted 09/22/2021 Comment RS3218 Budget Set Up				
01-3218-0-0000-0000-8290-000-0000	All Other Feder,ELO ESSER III	DR		17,888.00
01-3218-0-1110-1000-5202-104-0000	Conference Expe,Instruction,Regular Educati,Not Required	CR		1,200.00
			<u>.00</u>	<u>19,088.00</u>
JE # <b>BR22-00110</b> JE Trans Date 09/22/2021 JE Posted 09/22/2021 Comment RS3218 Budget Set Up				
04-3218-0-0000-0000-8290-000-0000	All Other Feder,ELO ESSER III	DR		18,975.00
04-3218-0-1110-1000-5202-000-0000	Conference Expe,Instruction,Regular Educati,Not Required	CR		1,200.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>20,175.00</b>
<b>JE # BR22-00111 JE Trans Date 09/22/2021 JE Posted 09/22/2021 Comment RS3218 Budget Set Up</b>			
05-3218-0-0000-0000-8290-000-0000	All Other Feder,ELO ESSER III	DR	19,805.00
05-3218-0-1110-1000-5202-000-0000	Conference Expe,Instruction,Regular Educati,Not Required	CR	1,200.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>21,005.00</b>
<b>JE # BR22-00112 JE Trans Date 09/22/2021 JE Posted 09/22/2021 Comment RS3213 Budget Set Up - HS Teacher</b>			
09-3213-0-3300-1000-1100-600-0000	Teachers' Salar,Instruction,Independent Stu,Not Required	CR	10,000.00
09-3213-0-3300-1000-3101-600-0000	Benefits - Strs,Instruction,Independent Stu,Not Required	CR	1,700.00
09-3213-0-3300-1000-3331-600-0000	Benefits - Medi,Instruction,Independent Stu,Not Required	CR	150.00
09-3213-0-3300-1000-3501-600-0000	Benefits - Sui,Instruction,Independent Stu,Not Required	CR	50.00
09-3213-0-3300-1000-3601-600-0000	Benefits - Wcom,Instruction,Independent Stu,Not Required	CR	180.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>12,080.00</b>
<b>JE # BR22-00113 JE Trans Date 09/23/2021 JE Posted 09/23/2021 Comment Budget Set Up</b>			
01-7426-0-1110-1000-4310-600-0000	Instructional M,Instruction,Regular Educati,Not Required	DR	4,005.00
01-7426-0-0000-3140-2230-104-XTRA	Xtra,Health Services,Undistributed,Extra work	CR	1,000.00
01-7426-0-0000-3140-3202-104-XTRA	Benefits - Pers,Health Services,Undistributed,Extra work	CR	230.00
01-7426-0-0000-3140-3312-104-XTRA	Benefits - Oasd,Health Services,Undistributed,Extra work	CR	65.00
01-7426-0-0000-3140-3332-104-XTRA	Benefits - Medi,Health Services,Undistributed,Extra work	CR	15.00
01-7426-0-0000-3140-3502-104-XTRA	Benefits - Sui,Health Services,Undistributed,Extra work	CR	5.00
01-7426-0-0000-3140-3602-104-XTRA	Benefits - Wcom,Health Services,Undistributed,Extra work	CR	20.00
01-7426-0-1110-1000-2130-104-0000	Xtra PA,Instruction,Regular Educati,Not Required	CR	1,000.00
01-7426-0-1110-1000-3202-104-0000	Benefits - Pers,Instruction,Regular Educati,Not Required	CR	230.00
01-7426-0-1110-1000-3312-104-0000	Benefits - Oasd,Instruction,Regular Educati,Not Required	CR	65.00
01-7426-0-1110-1000-3332-104-0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR	15.00
01-7426-0-1110-1000-3502-104-0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR	5.00
01-7426-0-1110-1000-3602-104-0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR	20.00
01-7426-0-1110-2700-2430-104-0000	Clerical extra,School Administ,Regular Educati,Not Required	CR	1,000.00
01-7426-0-1110-2700-3202-104-0000	Benefits - Pers,School Administ,Regular Educati,Not Required	CR	230.00
01-7426-0-1110-2700-3312-104-0000	Benefits - Oasd,School Administ,Regular Educati,Not Required	CR	65.00
01-7426-0-1110-2700-3332-104-0000	Benefits - Medi,School Administ,Regular Educati,Not Required	CR	15.00
01-7426-0-1110-2700-3502-104-0000	Benefits - Sui,School Administ,Regular Educati,Not Required	CR	5.00
01-7426-0-1110-2700-3602-104-0000	Benefits - Wcom,School Administ,Regular Educati,Not Required	CR	20.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description		From	To
			<b>4,005.00</b>	<b>4,005.00</b>
<b>JE # BR22-00114</b> JE Trans Date 09/23/2021      JE Posted 09/23/2021      Comment Fund 05 Budget Set Up				
05- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	1,335.00	
05- 7426- 0- 1110- 2700- 2430- 000- 0000	Clerical extra,School Administ,Regular Educati,Not Required	CR		1,000.00
05- 7426- 0- 1110- 2700- 3202- 000- 0000	Benefits - Pers,School Administ,Regular Educati,Not Required	CR		230.00
05- 7426- 0- 1110- 2700- 3312- 000- 0000	Benefits - Oasd,School Administ,Regular Educati,Not Required	CR		65.00
05- 7426- 0- 1110- 2700- 3332- 000- 0000	Benefits - Medi,School Administ,Regular Educati,Not Required	CR		15.00
05- 7426- 0- 1110- 2700- 3502- 000- 0000	Benefits - Sui,School Administ,Regular Educati,Not Required	CR		5.00
05- 7426- 0- 1110- 2700- 3602- 000- 0000	Benefits - Wcom,School Administ,Regular Educati,Not Required	CR		20.00
			<b>1,335.00</b>	<b>1,335.00</b>
<b>JE # BR22-00115</b> JE Trans Date 09/23/2021      JE Posted 09/23/2021      Comment Budget Set Up				
04- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	1,335.00	
04- 7426- 0- 1110- 1000- 2130- 000- 0000	Xtra PA,Instruction,Regular Educati,Not Required	CR		1,000.00
04- 7426- 0- 1110- 1000- 3202- 000- 0000	Benefits - Pers,Instruction,Regular Educati,Not Required	CR		230.00
04- 7426- 0- 1110- 1000- 3312- 000- 0000	Benefits - Oasd,Instruction,Regular Educati,Not Required	CR		65.00
04- 7426- 0- 1110- 1000- 3332- 000- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR		15.00
04- 7426- 0- 1110- 1000- 3502- 000- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR		5.00
04- 7426- 0- 1110- 1000- 3602- 000- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR		20.00
			<b>1,335.00</b>	<b>1,335.00</b>
<b>JE # BR22-00116</b> JE Trans Date 09/23/2021      JE Posted 09/23/2021      Comment Budget Set Up				
05- 7426- 0- 1110- 1000- 4310- 600- 0000	Instructional M,Instruction,Regular Educati,Not Required	DR	1,335.00	
05- 7426- 0- 1110- 1000- 2130- 000- 0000	Xtra PA,Instruction,Regular Educati,Not Required	CR		1,000.00
05- 7426- 0- 1110- 1000- 3202- 000- 0000	Benefits - Pers,Instruction,Regular Educati,Not Required	CR		230.00
05- 7426- 0- 1110- 1000- 3312- 000- 0000	Benefits - Oasd,Instruction,Regular Educati,Not Required	CR		65.00
05- 7426- 0- 1110- 1000- 3332- 000- 0000	Benefits - Medi,Instruction,Regular Educati,Not Required	CR		15.00
05- 7426- 0- 1110- 1000- 3502- 000- 0000	Benefits - Sui,Instruction,Regular Educati,Not Required	CR		5.00
05- 7426- 0- 1110- 1000- 3602- 000- 0000	Benefits - Wcom,Instruction,Regular Educati,Not Required	CR		20.00
			<b>1,335.00</b>	<b>1,335.00</b>
<b>JE # BR22-00117</b> JE Trans Date 09/30/2021      JE Posted 09/30/2021      Comment Fund 25 Budget Set Up				
25- 9010- 0- 0000- 0000- 8681- 000- 0000	Mitigation/deve,Non-Agency	DR		15,000.00
25- 9010- 0- 0000- 7200- 5830- 600- 0000	Professional/co,Other General A,Undistributed,Not Required	CR		7,400.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 43, JE Type = R, Starting Post Date = 9/1/2021, Ending Post Date = 9/30/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Page 9 of 10

Effective 07/01/2021 through 09/30/2021

Fiscal Year 2022

Account	Description	From	To
		<b>Net increase to Appropriations</b>	<b>22,400.00</b>
		<b>.00</b>	<b>22,400.00</b>
JE # <b>BR22-00118</b> JE Trans Date 09/30/2021    JE Posted 09/30/2021    Comment Fund 25 Budget Set Up			
25- 9010- 0- 0000- 7200- 5830- 600- 0000	Professional/co,Other General A,Undistributed,Not Required	CR	4,200.00
		<b>Net increase to Appropriations</b>	<b>4,200.00</b>
		<b>.00</b>	<b>4,200.00</b>
		<b>Total for Org 043</b>	<b>1,693,844.00</b>
		<b>102,089.00</b>	<b>1,693,844.00</b>
<b>Org 043 Net Increase in Estimated Fund Balance</b>	<b>1,311,223.00</b>	<b>Net increase to Appropriations</b>	

September 30, 2021

Dr. Steve Charbonneau  
Superintendent  
Piner-Olivet Union School District  
3450 Coffee Lane  
Santa Rosa, CA 95403

RE: Professional Services Proposal

Dear Dr. Charbonneau,

We appreciate the opportunity to provide the attached proposal for Professional Consulting Services for Piner-Olivet Union School District. King Consulting has extensive experience in assisting school districts to obtain maximum funding for capital facility projects. Since the inception of the State School Facility Program in 1998 we have been assisting Districts throughout California, using our extensive experience in the program to provide creative funding strategies.

We have reviewed the District's historical eligibility at the State for both Modernization and New Construction, neither of which have been updated since 2012. It appears we could assist the District to update Modernization eligibility at each site to include buildings that were not eligible at the time their sites were established in 2000. Modernization eligibility is site specific, never expires, only increases as buildings age and enrollments increase, and can be used for projects already completed, to replace like for like square footage, or for current/future Modernization projects (like HVAC replacement, painting, etc.). Furthermore, we recommend updating the District's New Construction eligibility, especially considering the new Universal TK program implementation over the next few years to include all 4-year-old students. This funding opportunity is available in March 2022 and could provide State monies to add new classrooms.

Of course, there are many more funding programs we could consider pursuing, depending on project scope. However, we believe a prudent first step is to calculate your Modernization and New Construction eligibility and then move forward from there. The proposal included herein includes hours for that scope of work, but we have also provided our Fee Estimates for your review in the event a decision is made to pursue State funding and you would like our assistance doing so. These fees can be paid on an hourly rate as services are provided, or can be paid when the application receives an Unfunded Apportionment from the State Allocation Board based on a percentage of the State funding. I have also attached our firm information, letters of recommendation, and a list of references.

If acceptable, please return signed Agreement to our office. We would welcome the opportunity to utilize our experience to continue to support and assist the District in meeting its school facilities planning and funding needs. Please call if you have any questions or need additional information. We would be happy to meet again with you and your team anytime.

Sincerely,



Jamie King-Iseman



## **Professional Consulting Services Proposal**

**Prepared for:**

**Piner-Olivet Union School District  
for  
Fiscal Year 2021-22**

Attention:

**Dr. Steve Charbonneau**

Superintendent

Email: [scharbonneau@pousd.org](mailto:scharbonneau@pousd.org)

Phone: 707.522.3000

Primary Contact:

**Jamie Iseman**

President

Email: [jamie@kinginc.com](mailto:jamie@kinginc.com)

Phone: 916.706.3538

## **Experience and Qualifications**

### **Firm Information**

King Consulting is an established and recognized school facility planning firm. We offer a wide array of services to assist school districts of all sizes across California and the nation with their school planning needs and funding opportunities. Our work includes the completion of long range master plans, boundary studies, demographic studies, enrollment projection studies, developer fee justification studies, school facilities needs analysis studies, and State eligibility and funding applications. For the past twenty-five years, King Consulting has worked with clients throughout California and the nation.

Our professional, enthusiastic staff has over 80 years of combined experience in capital facilities funding, demographic research, and long-range facility planning. We are a small firm, with only highly experienced staff who excel in their specific areas of expertise. Our combined experience has resulted in our firm's ability to adhere to timelines and organize projects so that the client's needs are exceedingly met. While we specialize in managing and summarizing complex data analyses, we pride ourselves on our unique ability to disseminate the information to our clients and their stakeholders. We are always excited for the opportunity to meet in person or over the phone to clearly explain anything needed to our clients' staff, school board, and community. Our clients receive information within a broader context that includes full narrative explanations that school district staff and school board members repeatedly reference throughout the year.

When we work for our clients to obtain State funding they are assured that King Consulting has exhausted every possibility before submitting impeccably prepared documents that deliver maximum returns. We take the time to approach capital facilities programs or individual facility projects from multiple angles before pursuing the right one for each client individually, which often entails combining various funding mechanisms to maximize opportunity. Our staff works closely with District personnel to identify all potential funding sources, assists in the application process, and works with District staff and architects through project closeout. Furthermore, King Consulting has well-established critical relationships with all relevant State agencies (Office of Public School Construction, California Department of Education, etc.). Combined, our work experience has resulted in over \$1billion in State funding for our districts.

Finally, we are most proud of the lasting relationships we form with our clients. We care about our school districts, and we get to know them intimately through the course of our work. For this reason, so many of our clients work with us year after year: King Consulting digs deeper and tries harder in every aspect of our work because we become personally invested in the districts with whom we work.

Thank you for the opportunity to submit this proposal.

## **Scope of Service**

This document represents an agreement between **Piner-Olivet Union School District** herein referred to as the Client, and **King Consulting**, herein referred to as the Contractor.

For the compensation stipulated, the Contractor shall provide the following services:

### **Review, prepare and submit documentation required to maximize the District's New Construction and Modernization eligibility under the State School Facility Program:**

1. Obtain from the District facilities and enrollment information required to determine the amount of state modernization and new construction grant funding eligibility under the State School Facility Program.
  - a. Review and compile current CalPADS enrollment data.
  - b. Prepare State enrollment projections using all available methodologies to ensure maximum eligibility is captured:
    - i. 5-Year Projection
    - ii. 10-Year Projection
    - iii. Modified and Alternative Weighting Mechanisms
    - iv. Birth Rate Adjustment (County & Zip Code)
    - v. Dwelling Unit Research and Augmentation
    - vi. Student Yield Factor Review
2. Review site diagrams for square footage, classroom counts, age of facilities. Prepare and update facility capacity database annually to include any new additional facilities.
3. Prepare required enrollment and facilities reports for District review and approval to file with the Office of Public School Construction to seek approval of Modernization and New Construction eligibility. Prepare annual updated enrollment and facilities reports as needed or required.
4. Secure State Allocation Board approval of District's eligibility.



**Consulting Fees**

For the services outlined the Client shall pay King Consulting on a time and material basis at the hourly rate of \$185.00. Fee estimates for services are outlined below. King Consulting will bill the Client in increments of 15 minutes, and invoice on a monthly basis. The fees shall cover all normal business expenses incurred on behalf of the Client. Necessary visitations to the District by the Consultant will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval from the District.

The scope of the work necessary to complete the services listed in this Agreement is dependent on the availability and quality of the District’s enrollment and facilities information and subject to SB 50 regulations.



The Client shall be responsible for reviewing and verifying all data included in documents, forms and reports prepared by the Contractor on behalf of the Client. The Client shall be responsible for meeting any certification requirements and shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms and reports.

The terms of this agreement shall remain in force unless mutually amended. This agreement may be terminated by either party upon 30 days written notice.

**Additional Considerations**

The Consultant shall be reimbursed as follows:

1. Necessary visitations to the District by the Consultant will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval from the District.
2. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.
3. Express mail expenses will be documented and reimbursed to the Consultant.
4. Application filing fees and other state required fees are the responsibility of the District.

<b>Submitted by:</b>	<b>Accepted by:</b>
King Consulting	Piner-Olivet Union School District
 <hr/> Jamie King-Iseman	 <hr/> Dr. Steve Charbonneau
President	Superintendent
Date:	Date: 9/30/2021

## **Fee Estimates**

### **State Funding Eligibility:**

Prepare SFP Modernization Eligibility	35 Hours
Prepare SFP New Construction Eligibility	27 Hours

*\*These estimates of hours are contingent on the availability of the District's Master File with the Office of Public School Construction.*

## **Fee Estimates**

### **School Facility Program Application Services (Hourly or 3.5% Contingency of State Grant Amount)**

Assist the District with obtaining CDE approval for SFP funding applications	50 Hours
Assist the District with obtaining DSA approval or Letter of Exemption for SFP funding applications	20 Hours
Prepare and submit funding applications for New Construction projects to the Office of Public School Construction	50 Hours
Prepare and submit funding applications for Modernization projects to the Office of Public School Construction	50 Hours
Assist the District with responding to 90-Day Notifications, 15-Day and 4-Day letters, Participation in Priority in Funding Rounds, and submission of Fund Release documentation as State funding applications are picked up and processed by OPSC.	60-80 Hours
Prepare Fund Release documentation for OPSC and Priority in Funding Participation Support	20 Hours
Audit and Expenditure Reporting and Support	80 hours
SAB Appeal Assistance	80+ hours



## **References**

We encourage you to contact our clients.

### **Castro Valley Unified School District**

4400 Alma Avenue  
Castro Valley, CA 94546  
Contact: Sharon Trieu-Quince, Director of Facilities  
Phone: 510.537.3000 x6903  
Email: strieuquince@cv.k12.ca.us

### **Chico Unified School District**

163 E. 7th St.  
Chico, CA 95928  
Contact: Julie Kistle, Director, Facilities and Construction  
Phone: 530.891.3410  
Email: jkistle@chicousd.org

### **Napa Valley Unified School District**

2425 Jefferson St,  
Napa, CA 94558  
Contact: Rob Mangewala, Assistant Superintendent, Business Services  
Phone: 707.253.3533  
Email: rmangewala@nvusd.org

### **Paradise Unified School District**

6696 Clark Rd.  
Paradise, CA 95969  
Contact: David McCreedy, Assistant Superintendent, Business Services  
Phone: 530.872.6400 x1233  
Email: dmccreedy@pusdk12.org

### **Pleasanton Unified School District**

4750 First St.  
Pleasanton, CA 94566  
Contact: John Chwastyk, Executive Director of Facilities and Construction  
Phone: 925.426.4281  
Email: jchwastyk@pleasantonusd.net



**KING**  
CONSULTING

# Who we are



King is a small, focused team of industry professionals with real-world experience.

We are master demographers, education professionals, and funding experts who know how school districts operate and what is needed to create success for communities and their children.

We are all about relationships: with our clients who become like family, with the Local/State/Federal agencies that are critical to all the services we provide, and with our industry partners that are working toward the goal of safe, inspired learning environments for all children.

We give clients our dedicated attention and understanding, and above all, we fiercely believe in equal access to education for all children.

This core belief resonates in the manner in which we run our firm and how we connect with our clients.

## Say hello to your team



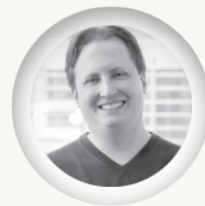
**Jamie King-Iseman**  
President



**Cheryl King**  
Vice President & Director of Philanthropy



**Jennifer Gibb**  
Director of Finance & Business Development



**Rob Murray**  
Director of Demographics and Planning



**Evelyn Shafer-King**  
Director of School Facility Funding

# What we do



## Discover and Plan

We know you don't get up every day to project populations and assess boundary mapping – that's our job.

- Comprehensive Demographic Analyses
- Enrollment Projections
- Resident Projections
- Facility Capacity Analysis
- Student Generation Studies
- Residential Development Impact Analyses
- Developer Mitigation Negotiations and Agreements
- Facility Master Plans
- Land Use Analyses
- Attendance Boundary Mapping
- Attendance Boundary Adjustments, Including School Closures
- Trustee/Voting Area Mapping and Analyses



## Get Funding

We support your school district and the community it serves by aligning facility planning to available funding, and then securing that funding.

- State School Facility Program
- Eligibility
- Appeals
- Funding Strategy
- Developer Fee Justification Studies
- Developer Fee Reporting
- Facility Use Cost Recovery
- Joint-Use
- State Water Resource Control Board
- Federal Emergency Management Agency



## Build Your Future

School Facilities hold so much potential; the environment your staff, students, and teachers create within these walls fuels the next generation.

- State School Facility Program Application Support
- California Department of Education Site and Plan Approval
- DSA Closeout
- Deferred Maintenance Planning
- Audit, Expenditure and Reporting Requirements

# Active Clients

**Beverly Hills USD** Los Angeles County

**Capistrano USD** Orange County

**Caruthers USD** Fresno County

**Castro Valley USD** Alameda County

**Chico USD** Butte County

**Cloverdale USD** Sonoma County

**Da Vinci Charter** Los Angeles County

**Durham USD** Butte County

**East Nicolaus High** Sutter County

**Hilmar USD** Merced County

**Hughes Elizabeth Lakes SD** Los Angeles County

**Imperial USD** Imperial County

**Inspire School of Arts & Sciences (Chico)** Butte County

**Kingsburg JUSD** Fresno County

**Konocti USD** Lake County

**Lancaster SD** Los Angeles County

**Lemon Grove SD** San Diego County

**Martinez USD** Contra Costa County

**Mill Valley ESD** Marin County

**Miller Creek ESD** Marin County

**Napa Valley USD** Napa County

**Natomas USD / Westlake Charter School** Sacramento County

**Orland USD** Glenn County

**Pacifica SD** San Mateo County

**Paradise USD** Butte County

**Pierce USD** Colusa County

**Placerville Union Elementary SD** El Dorado County

**Pleasanton USD** Alameda County

**Richmond Elementary** SD Lassen County

**Ross Valley SD** Marin County

**Sausalito-Marín City SD** Marin County

**St. Helena USD** Napa County

**Vallejo USD** Solano County

**Washington USD** Fresno County

**Wheatland Union HSD** Yuba County

**Wisburn USD** Los Angeles County

**Yuba City USD** Sutter County



December 31, 2020

To Whom It May Concern,

I highly recommend King Consulting for both State School Facility Program and Demographic Analysis services. Our District has received high quality work from King Consulting for nearly 16 years. We have continued our long-term relationship with King Consulting because of their conscientious attitude, attention to detail, and exemplary analysis and reporting.

Our District has received funding from most State School Facility Programs thanks to King Consulting's thoroughness and attentiveness. King Consulting works hard to locate all potential funding sources for every facility project, and oftentimes finds funding that we wouldn't have known about otherwise. Their extensive knowledge on State regulations and close relationships with State agencies has directly benefitted us many times and resulted in significant additional funding.

Our annual Demographic Analysis study, prepared by King Consulting since 2004, guides our District by providing a comprehensive view of our community and highly accurate enrollment projections. Each year King Consulting adds to and improves our analysis, demonstrating the enthusiasm they have for their work. While these studies are lengthy and involve complex data and analyses, King Consulting excels at presenting the information clearly and concisely for our Board, District staff and our community members.

In addition to high quality work, the King Consulting staff is always available. If we ever need additional assistance, or just need a quick question answered, King Consulting has always promptly done what we have asked of them. It's great to know you can depend on your consultant do an outstanding job on their contracted work and remain totally responsive as additional needs arise.

The data they provide, both State funding information and Demographic Analyses, ultimately creates for a stronger relationship with our community. Recently King Consulting assisted us with the difficult task of redistricting our elementary school boundaries. Our community understood the difficult position we were in and why we needed to change boundaries much more thanks to King Consulting's analysis and reporting at our facility/community meetings and Board presentations.

In short, I could not imagine a better consultant for Demographic Analysis or State School Facility Program work. We look forward to continuing our long-term relationship with King Consulting and wholeheartedly recommend them to anyone.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Julia M. Kistle". The signature is fluid and cursive.

Julia Kistle  
Director, Facilities and Construction  
Chico Unified School District



Rosanna G. Mucetti, Ed. D.  
Superintendent

Michael Pearson  
Assistant Superintendent of Operations

Rob Mangewala  
Assistant Superintendent of Business Services

*Transforming Lives by Instilling and Inspiring Lifelong Learning in Every Student*

April 22, 2020

To Whom It May Concern

It is my pleasure to write this letter of recommendation for King Consulting, Inc.

King Consulting has been providing a wide range of services to Napa Valley Unified School District (NVUSD) since 2004. This letter will refer to my personal experience with the firm, since arriving as the Assistant Superintendent of Business Services on July 1, 2019.

When first arriving at NVUSD the Executive Leadership Team was faced with many critical decisions that primarily involved school closures, attendance area realignments, and a reprioritization of bond projects, including the cancelation of the construction of a new middle school. King Consulting provided all of the necessary data and analysis we needed to make these processes successful.

Specifically Rob Murray, Director of Demographics and Planning, provided invaluable data analysis, presentation, dissemination to the community and Board of Trustees, and was able to defend the report under public and political pressure. Besides being a joy to work with, Rob is independent, a take-charge person, who is able to solve problems and present creative ideas, which can be quite challenging in the context of our tightly regulated systems. His ability to present complex situation in "plain English" is both rare and incredibly helpful.

The entire King Consulting Team's analytical skills, organizational abilities, work ethic, energy and creativity in tackling issues and evaluating alternatives will add immediate value.

Our annual Demographic Analysis study, prepared by King Consulting since 2004, guides our District by providing a comprehensive view of our community and highly accurate enrollment projections. Each year King Consulting adds to and improves our analysis, demonstrating the enthusiasm they have for their work. While these studies are lengthy and involve complex data and analyses, King Consulting excels at presenting the information clearly and concisely for our Board, District staff and our community members.

I am highly confident in King's Consulting to provide data to make data-based decisions. They have a unique ability to provide complex data in a manner that is easily communicated to stake holders. They stand behind their data and have the ability to also present the data to multiple audiences. Their experience uniquely qualifies them to provide demographic data and analysis.

We look forward to continuing our long-term relationship with King Consulting and wholeheartedly recommend them to anyone.

If you have any question please do not hesitate to contact me, [rmangewala@nvusd.org](mailto:rmangewala@nvusd.org).

Sincerely,

DocuSigned by:  
  
12A55EF8E958419...  
Rob Mangewala  
Assistant Superintendent of Business Services



Welcome, Piner-Olivet Union  
Elementary!

[Home](#)

[Optional Narrative](#)

[Help Desk](#)

[Logout](#)

[Priorities](#)

Priority 1

✓

Priority 2

✓

Priority 3

✓

Priority 6

✓

Priority 7

✓

## Self-Reflection Tool (Priority 1) – Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities

This is the submission form for the local educational agency (school district, charter school, and county office of education) to complete on the local performance indicator for appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean and functional school facilities (Priority 1).

**Standard:** Local educational agency annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; and provides information annually on progress meeting this standard to its local governing board and to stakeholders and the public through the California School Dashboard (Dashboard).

**Instructions:** Local educational agency uses locally available information, including data currently reported through the School Accountability Report Card, and determines whether it report the results to its local governing board and through the self-reflection tool below.

All fields marked with an asterisk (\*) are required

**Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: \***

0

**Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: \***

0

**Number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies): \***

0

### Criteria:

**Optional:** Provide any additional information that the local educational agency believes is relevant to understanding its progress on meeting the requirements for appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean and functional school facilities.

Text limit is 1500 characters

**Date taken to local governing board: \***

10/13/2021

[Submit Responses](#)

[Clear Submission](#)



Welcome, Piner-Olivet Union  
Elementary!

Home

Optional Narrative

Help Desk

Logout

Priorities

Priority 1 ✓

Priority 2 ✓

Priority 3 ✓

Priority 6 ✓

Priority 7 ✓

## Self-Reflection Tool (Priority 2) – Implementation of State Academic Standards

This is the submission form for the local educational agency (school district, charter school, and county office of education) to complete on the local performance indicator for the implementation of state academic standards (Priority 2).

**Standard:** Local educational agency annually measures its progress implementing state academic standards and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the California School Dashboard (Dashboard).

**Instructions:** Local educational agency measures its progress using one of the self-reflective tools below and reports the results to its local governing board at a regularly scheduled meeting and through the Dashboard.

Local educational agencies may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, local educational agencies may complete the optional reflection tool (Option 2).

All fields marked with an asterisk (\*) are required

### Option 1: Narrative Summary

In the narrative box, identify the locally selected measures or tools that the local educational agency is using to track its progress in implementing the state academic standards adopted by the State Board of Education and briefly describe why the local educational agency chose the selected measures or tools.

Additionally, summarize the local educational agency's progress in implementing the academic standards adopted by the State Board of Education, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts – Common Core State Standards for English Language Arts
- English Language Development (Aligned to Common Core State Standards for English Language Arts)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Text is limited to 3000 characters

//

## Option 2: Reflection Tool

### Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the local educational agency's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

2. Rate the local educational agency's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

3. Rate the local educational agency's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing)

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

## Option 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the local educational agency's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

**Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability**

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

2. Rate the local educational agency's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

**Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability**

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

3. Rate the local educational agency's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing)

**Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability**

English Language Arts – Common Core State Standards for English Language Arts

1  2  3  4  5

English Language Development (Aligned to English Language Arts Standards)

1  2  3  4  5

Mathematics – Common Core State Standards for Mathematics

1  2  3  4  5

Next Generation Science Standards

1  2  3  4  5

History-Social Science

1  2  3  4  5

## Other Adopted Academic Standards

4. Rate the local educational agency's progress implementing each of the following academic standards adopted by the State Board of Education for all students.

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Career Technical Education

1  2  3  4  5

Health Education Content Standards

1  2  3  4  5

Physical Education Model Content Standards

1  2  3  4  5

Visual and Performing Arts

1  2  3  4  5

World Language

1  2  3  4  5

## Support for Teachers and Administrators

Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

*Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability*

Identifying the professional learning needs of groups of teachers or staff as a whole

1  2  3  4  5

Identifying the professional learning needs of individual teachers

1  2  3  4  5

Providing support for teachers on the standards they have not yet mastered

1  2  3  4  5

## Criteria:

*Optional:* Provide any additional information that the local educational agency believes is relevant to understanding its progress on meeting the requirements for implementation of state academic standards.

Text limit is 1500 characters

//

Date taken to local governing board: \*

10/13/2021

Submit Responses

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Priorities

Priority 1

✓

Priority 2

✓

Priority 3

✓

Priority 6

✓

Priority 7

✓

## Self-Reflection Tool (Priority 3) – Parent Engagement

This is the submission form for the local educational agency coordinator (school district, charter school, and county office) to complete on the local performance indicator for parent engagement (Priority 3).

**Standard:** The local educational agency (LEA) annually measures its progress in: (1) seeking input from parents in decision making; and (2) promoting parental participation in programs, and reports the results to its local governing board at a regularly scheduled meeting and to stakeholders and the public through the California School Dashboard (Dashboard).

**Criteria:** The LEA will assess its performance on a (Met, Not Met, or Not Met for Two or More Years) scale.

**Evidence:** The LEA measures its progress using the self-reflection tool included in the Dashboard, and reports these results to its local governing board at a regularly scheduled meeting and through the local data selection option in the Dashboard.

**Introduction:** This self-reflection tool is organized into three sections. Each section includes promising practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-making

LEAs use this self-reflection tool to reflect on its progress, successes, needs and areas of growth in family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified.

The results of the process should be used to inform the LCAP and the development process, to assess prior year goals, actions and services as well as to plan or modify future goals, actions, and services in the LCAP.

For each statement in the table below:

1. Identify the diverse stakeholders that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unrepresented students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage stakeholders in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unrepresented students and families of individuals with exceptional needs as well as families of underrepresented students.
3. Based on the analysis of data, identify the number which best indicates the LEA's current stage of implementation for each practice using the following rating scale (lowest to highest):
  - 1 – Exploration and Research Phase
  - 2 – Beginning Development
  - 3 – Initial Implementation
  - 4 – Full Implementation
  - 5 – Full Implementation and Sustainability
4. Write a brief response to the prompts following each of the three sections.
5. Use the information from the self-reflection process to inform the LCAP and the LCAP development process, as well as the development of other school and district plans.

All fields marked with an asterisk (\*) are required.

### Building Relationships

1. Rate the LEA's progress in developing the capacity of staff (i.e. administrators, teachers, and classified staff) to build trusting and respectful relationships with families.\*

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability.

3 – Initial Implementation

2. Rate the LEA's progress in creating welcoming environments for all families in the community.\*

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability.

3 – Initial Implementation

3. Rate the LEA's progress in supporting staff to learn about each family's strengths, cultures, languages, and goals for their children.\*

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability.

3 – Initial Implementation

4. Rate the LEA's progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.\*

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability.

3 – Initial Implementation

### Dashboard Narrative Box

Briefly describe the LEA's current strengths and progress in this area and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families.\*

The district launched a new tool that shows communication with families based on their home language. In addition, a district-wide professional development program was commenced 2021-22 around equity and engaged students of diverse backgrounds.

Text is limited to 2000 characters

# Building Partnerships for Student Outcomes

5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

4 - Full Implementation

8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

## Dashboard Narrative Box

Briefly describe the LEA's current strengths and progress in this area and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families. \*

School sites' websites were redesigned to allow families to instantly translate them, making them truly accessible to all. Newly adopted communication software allows school sites to engage with families in their home language. Bilingual Community Outreach personnel are utilized to engage Spanish speaking families.

Text is limited to 3000 characters

## Seeking Input for Decision Making

9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels. \*

Rating Scale (lowest to highest): 1 - Exploration and Research Phase; 2 - Beginning Development; 3 - Initial Implementation; 4 - Full Implementation; 5 - Full Implementation and Sustainability

3 - Initial Implementation

## Dashboard Narrative Box

Briefly describe the LEA's current strengths and progress in this area and identify a focus area for improvement, including how the LEA will improve the engagement of underrepresented families. \*

Professional learning in 2021-22 is focused on engagement and equity, specifically to improve our process of engaging students and families of diverse backgrounds. School sites have structured opportunities that allow for family engagement of underrepresented families (LAC, DELAC, Back to School Night, Parent Conferences, etc.).

Text is limited to 3000 characters

Date taken to local governing board: \*

10/15/2021

Submit Response    Clear Submission

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Priorities

Priority 1

✓

Priority 2

✓

Priority 3

✓

Priority 6

✓

Priority 7

✓

## Self-Reflection Tool (Priority 6) – School Climate

This is the submission form for the local educational agency (LEA) coordinator (school district, charter school, and county office) to complete on the local performance indicator for school climate (Priority 6).

**Standard:** The LEA administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the LEA serves (e.g., K–5, 6–8, 9–12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the California School Dashboard.

**Evidence:** The LEA administers a survey, as specified, and reports the results to its local governing board and through the local data selection option in the Dashboard.

LEAs will provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K–5, 6–8, 9–12) in a text box provided in the California School Dashboard. LEAs will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey, report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate. The following are suggested guiding questions to help frame the narrative summary:

1. **DATA:** Reflect on the key learnings from the survey results and share what the LEA learned.
2. **MEANING:** What do the disaggregated results (if applicable) of the survey and other data collection methods reveal about schools in the LEA, such as areas of strength or growth, challenges, and barriers?
3. **USE:** What revisions, decisions, or actions has, or will, the LEA implement in response to the results for continuous improvement purposes? Why? If you have already implemented actions, did you see the results you were seeking?

Text is limited to 3000 characters

The district (all school sites) has adopted the "YouthTruth" survey as a tool to obtain data around School Climate. 2021-22 will serve as our first year administering this survey and will serve as our baseline year. We are committed to using data from this survey for a minimum of three years, so that we can monitor School Climate trends over time and utilize survey results to inform

### Criteria:

**Optional: Provide any additional information that the local educational agency believes is relevant to understanding its progress on school climate.**

Text is limited to 1500 characters

**Date taken to local governing board: \***

10/13/2021

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Priorities

Priority 1 ✓

Priority 2 ✓

Priority 3 ✓

Priority 5 ✓

Priority 7 ✓

## Self-Reflection Tool (Priority 7) – Access to a Broad Course of Study

**Standard:** Local educational agencies (LEAs) annually measure their progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs, and report the results to their local governing board at regularly scheduled meetings of the local governing board and to stakeholders and the public through the Dashboard.

**Evidence:** The LEA responds to the self-reflection tools as specified and reports the results to its local governing board and through the local data selection option in the Dashboard.

### Approach for Self-Reflection Tool to Use as Evidence

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

**1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served.**

Each fall, the POUUSD School Board determines whether all POUUSD students (K-12) have access to sufficient instructional materials Instructional Materials. This work is done under the "Williams legislation" framework. The law seeks to ensure that all students have equal access to the basics of a quality education: textbooks, safe and decent school facilities and qualified

Text is limited to 1500 characters

**2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study. LEAs may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study.**

At the September 2021 board meeting, POUUSD trustees determined all POUUSD students (K-12) have access to, and are enrolled in, a broad course of study. The process included a formal hearing at the September board meeting.

Text is limited to 1500 characters

**3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students.**

All POUUSD students have access to, and are enrolled in, a broad course of study.

Text is limited to 1500 characters

**4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students?**

Additional professional development is being developed to assist POUUSD teachers in implementing ELD curriculum.

Text is limited to 1500 characters

Additional information about enrollment in courses and the number of courses offered in different subjects at schools is available on the California Department of Education DataQuest web page.

### Criteria:

**Optional:** Provide any additional information that the local educational agency believes is relevant to understanding its progress on the extent to which students have access to, and are enrolled in, a broad course of study.

Text is limited to 1500 characters

Date taken to local governing board: \*

10/13/2021

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**PREPARED FOR**

Ray Green

Piner-Olivet UESD

707-484-2974

ray.green@vpcsonline.com

07/30/2021

Piner-Olivet-Multi Sites-Landscaping

***Proposal Number*** 1-7-22954

***CMAS:*** 4-20-78-0089C

Contact

Scott Day  
1800 E. McFadden Ave.  
Santa Ana, CA  
925-404-9634

Scott.Day@theyyagroup.com

Pages 6

CA LICENSE #984827 B + C15  
DIR #1000003379



Proposal: 1-7-22954  
To: Piner-Olivet UESD  
3450 Coffey Ln  
Santa Rosa  
California  
95403

Date: July 30, 2021  
Terms: Net 30  
CMAS: 4-20-78-0089C  
Base Contract: February 10, 2025  
Contract Terms: Feb 26, 2020 - Feb 10, 2025

c/o: Piner-Olivet UESD  
RA: Scott Day  
RA Phone: 925-404-9634  
RA Email: Scott.Day@theyyagroup.com  
Site: Jack London Elementary  
Address: 3450 Coffey Ln.  
95403

Site Qualifications and General Scope of Work

DIR # 1000003379

Priced per CMAS- KYA GSA- KYA Services (4-20-78-0089C)

Notes & Exclusions

1. Excludes permits, testing, water meters and fees.
2. Excludes any import of soils. We include off haul and disposal of vegetation and spoils .
3. Excludes Tree Protection. Excludes tree pruning above (8' height).
4. Erosion Control/BMP's are excluded but can be priced out if needed.
5. Excludes protective fencing for work areas and is based of performing work before start of school.

Notes: Sales tax rate will be based upon the shipping address. Price is good for 60 days from date of quote. Unless otherwise stated, delivery times are 6-8 weeks upon receipt of approved PO. Minimum order 25 - 65 syds depending on color.

Initials \_\_\_\_\_



# SCOPE OF WORK - PRICING

	Quantity	U/M	Price	Value
Piner-Olivet-Multi Sites-Landscaping				
<u>K001404 Weed Ender Fabric</u>	5,000.00	LB	\$0.09	\$450.00
<u>K001369 HERCUSCRIM GEOMEMBRANE LINER</u>	38,000.00	SF	\$0.34	\$12,920.00
<u>K001346 Ground Cover Mulch</u>	1,760.00	CY	\$88.35	\$155,496.00
<u>K001257 Landscape Staples 6"</u>	100.00	EA	\$99.40	\$9,940.00
<u>K01329 Soil Amendment</u>	9,600.00	SF	\$2.21	\$21,216.00
<u>Quality Control Supervisor</u>	160.00	HRS	\$147.98	\$23,676.80
<u>Clear, Grub, and Haul</u>	4,798.00	SF	\$2.68	\$12,858.64
<u>K0014 PVC PIPE SCHEDULE 40</u>	200.00	LF	\$3.42	\$684.00
<u>Dumpster Service</u>	10.00	EA	\$788.17	\$7,881.70
<u>Bonding Fee</u>	1.00	EA	\$3,358.18	\$3,358.18
			Total Price	\$248,481.32



# CHANGE ORDER - PRICING

Piner-Olivet-Multi Sites-Landscaping

	Quantity	U/M	Price	Value
Change Order A				
Change Order A: Paint and lettering at front marquee sign, numbers painted to side of building, and fencing to front of building	1.00	EA	\$13,741.29	\$13,741.29
			Total of Change Order A	\$13,741.29
			Total Price	\$262,222.61

Initials \_\_\_\_\_

*This is a legal agreement - please read carefully  
Complete and Initial all pages*

**Proposal Number 1-7-22954**



# CONDITIONS AND WARRANTY

1) Proposal:

The above proposal is valid for 60 days from the date first set forth above. After 60 days, we reserve the right to increase prices due to the rise in cost of raw materials, fuel or other cost increases. When applicable, KYA Services LLC reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to; fuel, and materials. Due to the duration of time between proposals, contracts and final furnishing, KYA Services LLC reserves the right to implement this surcharge when applicable.

2) Purchase:

By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by KYA Services LLC. (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase the materials and the services to be provided by the "Company", as detailed in the Pricing and "General Scope of Work" sections in this agreement, above.

3) Standard Exclusions:

Unless specifically included, this agreement does not include, and Company will not provide services, labor or materials for any of the following work: (a) removal or disposal of any material containing asbestos or any hazardous materials as defined by the EPA; neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is to request an Asbestos Hazard Emergency Response Act (AHERA) report prior to proceeding with any floor material or floor adhesive removal. We and our installers consider it the owners responsibility to produce this report prior to executing this contract. (b) moving Owner's property around the installation site. (c) repair or replacement of any Purchaser or Owner- supplied materials. (d) repair of concealed underground utilities not located on prints, supplied to Company by Owner during the bidding process, or physically staked out of by the Owner, and which are damaged during construction; or (e) repair of damage to existing surfaces that could occur when construction equipment and vehicles are being used in the normal course of construction.

4) Insurance Requirements:

Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

5) Payment:

Terms of payment are defined in the "Pricing" details section and are specific to this contract. For purposes of this agreement, "Completion" is defined as being the point at which the materials have been furnished. In any event where Completion cannot be effected due to delays or postponements caused by the Purchaser or Owner, final payment (less 10% retainage) is due within 30 days of the date when the Completion was scheduled, had the delay not occurred. All payments must be made to KYA Services LLC 1800 E McFadden Ave, Santa Ana, CA 92705. If the Purchaser or Owner fails or delays in making any scheduled milestone payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws, including but not limited to filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

6) Lien Releases:

Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner, Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.

7) Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings and Surveying:

Site plan approval, permits, permit fees, plans, engineering drawings and surveying are specifically excluded from this agreement and the Services unless specified under the "General Scope of Work". The Company does not in any way warrant or represent that a permit or site plan approval for construction will be obtained. Sealed engineered drawings that are required but not included in the "General Scope of Work" will result in additional cost to Purchaser.

8) Manufacturing and Delivery:

Manufacturing lead-time from Company's receipt of the "Purchase Order" is approximately 2 to 8 weeks or as otherwise noted.

Initials \_\_\_\_\_



9) Returned Product, Deposits and/ or Cancelled Order:

From date of shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. No returns are available following this date. All deposits are non-refundable.

10) Concealed Conditions:

“Concealed conditions” include, without limitation to, water, gas, sprinkler, electrical and sewage lines, post tension cables, and steel rebar. Observations that were able to be made either by visual inspection or by drawings and/or plans submitted by Owner at the time this agreement was approved. If additional Concealed Conditions are discovered once work has commenced which were not visible at the time this proposal was approved, Company will stop work and indicate these unforeseen Concealed Conditions to Purchaser or Owner so that Purchaser and Company can execute a change order for any additional work. In any event, any damage caused by or to unforeseen Concealed Conditions is the sole responsibility of the Purchaser and Company shall not be held liable for any such damage. Soil conditions are assumed to be soil that does not contain any water, hard rock (such as limestone, caliche, etc.), rocks bigger than 4inches in diameter or any other condition that will require additional labor, equipment and/or materials not specified by the purchaser or Owner in the bidding process.

Any condition requiring additional labor, equipment, and/or materials to complete the drilling or concrete operations will require a change order before Company will complete the process. Any variation will incur additional charges.

11) Changes in the Work:

During the course of this project, Purchaser may order changes in the work (both additions and deletions). The cost of these changes will be determined by the Company, and a change order must be completed and signed by both the Purchaser and the Company, which will detail the “General Scope of the Change Order”. Should any change be essential to the completion of the project, and the Purchaser refuses to authorize such change order, then Company will be deemed to have performed its part of the project, and the project and Services will be terminated. Upon such termination, Company will submit a final billing to Purchaser for payment, less labor allowance for work not performed but including additional charges incurred due to the stoppage. No credit will be allowed for materials sold and supplied, which will remain the property of the Purchaser.

12) Warranty; Limitations of Liability:

Company warrants that all Company-supplied labor and Services will be performed in a good and workmanlike manner. Purchaser shall notify the Company in writing detailing any defects in Service for which a warranty claim is being made.

COMPANY SHALL NOT IN ANY EVENT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR LIQUIDATED DAMAGES IN ANY ACTION ARISING FROM OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION, DAMAGES RELATING TO LOSS OF PROFITS, INCOME OR GOODWILL, REGARDLESS OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

IN NO EVENT WILL COMPANY’S LIABILITY FOR MONETARY DAMAGES UNDER THIS AGREEMENT EXCEED THE FEES PAID OR DUE AND PAYABLE FOR THE SERVICE UNDER THIS AGREEMENT (OR RELEVANT PURCHASE ORDER).

The warranties or the materials are contained in a separate document between Company and the ultimate Owner of the materials, which will be provided to Owner at the time of completion of work.

13) Indemnification:

To the fullest extent permitted by law. Purchaser shall indemnify, defend and hold harmless the Company and its consultants, agents and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorney’s fees, relating to furnishing of the materials or performance of the Services, provided that such claim, damage, loss or expense is attributable to bodily injury to, sickness, disease or death of a person, or injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 13.

14) Delegation: Subcontractors:

The Services and furnishing of materials may be performed by subcontractors under appropriate agreements with the Company

Initials \_\_\_\_\_



15) Force Majeure: Impracticability:

The Company shall not be charged with any loss or damage for failure or delay in delivering or furnishing of materials when such failure or delay is due to any cause beyond the control of the Company, due to compliance with governmental regulations, or orders, or due to any acts of God, lockouts, slowdowns, wars or shortages in transportation, materials or labor.

16) Dispute Resolution:

Any controversy or claim arising out of or related to this agreement must be settled by binding arbitration administered in Santa Ana, CA by a single arbitrator selected by the parties or by the American Arbitration Association, and conducted in accordance with the construction industry arbitration rules. Judgement upon the award may be entered in any court having jurisdiction thereof.

17) Entire Agreement; No Reliance:

This agreement represents and contains the entire agreement between the parties. Prior discussion or verbal representations by the parties that are not contained in this agreement are not part of this agreement. Purchaser hereby acknowledges that it has not received or relied upon any statements or representations by Company or its agents which are not expressly stipulated herein, including without limitation any statements as to the materials, warranties or services provided hereunder.

18) No Third-Party Beneficiaries:

This agreements creates no third party rights or obligations between Company and any other person, including any Owner who is not also a Purchaser. It is understood and agreed that the parties do not intend that any third party should be a beneficiary of this agreement.

19) Governing Law:

This agreement will be constructed and enforced in accordance with the laws of the State of California.

20) Assignment:

Purchaser may not assign this agreement, by operation of law or otherwise, without the prior written consent of the Company. The agreements shall be binding upon and ensure to the benefit of the Company and the Purchaser, and their successors and permitted assigns.

Executed to be effective as of the date executed by the Company:

KYA Services LLC

Accepted by:

Signature:	Signature:	<i>Scott Day</i>
By: (Print)	By: (Print)	Scott Day
Title:	Title:	Regional Advisor
Date:	Date:	July 30, 2021

Initials \_\_\_\_\_